

BOARD MINUTES
PUBLIC MEETING
ADMINISTRATION OFFICE
August 13, 2018
7:00 P.M.

Call to Order: Rick Davis, Phil Foster, Brian Gott, Mike Martin, Dennis Reagan, Melissa Smith, Shane Steimel

Pledge of Allegiance

Prayer

- **MINUTES**

- It is recommended the Board approve the minutes of the July 16, 2018 School Board Meeting.

Motion: Mike Martin, Second: Phil Foster (Discussion) Vote: 7-0

- **SPECIAL PRESENTATIONS/RECOGNITIONS**

- Kelly Kitchell – Henriott Insurance

- **REPORTS**

- Brent Miller – AP Scores
- Cecil Gosser – Transportation Assignments

ACTION ITEMS

By individual motions, the Board approves/adopts the following items or actions.

- **PERSONNEL**- All employment recommendations are pending completed satisfactory criminal background history report
 - **Thorntown**
 - Briana Wagner – Employment - 3rd Grade Teacher effective 2018-2019
 - Jeanne Brown – Employment - 6th Grade Teacher effective 2018-2019
 - Katrina Olson – Employment - 6th Grade Teacher effective 2018-2019
 - Kelly Barnes – Change in Position from classroom aide to Special Education Assistant 2018-2019
 - Katie Maurath – Change in Position from Cafeteria Supervisor to Special Education Assistant
 - Robin Osborne – Cafeteria Supervisor – effective 2018-2019
 - Jody Brown – Resignation – Instructional Assistant 2018-2019 school year

ECA Recommendations

Kelly Fettig and Kathy Keith – Spell Bowl

Vickie Evans and Ruby Grinstead – Math Bowl

Hannah Nicley and Katie Whitaker – Student Council

Susan Allen and Beth Wright – Yearbook

- **Granville Wells**

- Brittany Fitzgerald – Employment – 1st Grade due to increased enrollment effective 2018-2019 school year
- Meagan Willis – Employment – 2nd Grade Instructional Assistant due to large class size effective 2018-2019 school year
- Sara Horlacher – Resignation – Technology Lab effective 2018-2019
- Julia Fields – Resignation – Instructional Assistant effective 2018-2019
- Ruth Ann Myers – Resignation – Cafeteria Supervisor effective 2018-2019
- Angela Smith – Change in Position from 5 ¾ hours to 7 hours
- Cassie Anderson – Change in Position from 2nd Grade Instructional Assistant to Technology Assistant

- **Western Boone**

- Wilda Knecht – Employment - Spanish Teacher effective 2018-2019
- D. Michael Thompson – Employment – Part-Time Development Director effective 2018-2019
- Jean Labrie – Change in Position from Kitchen Manager to Cook effective 2018-2019
- Julie Biddle – Change in Position from Cook to Kitchen Manager effective 2018-2019
- Karen Copeland – Change in Position from Part Time to Full Time School Cook effective 2018-2019
- Judy Haney – Employment – Cook effective 2018-2019
- Krystal Smith – Employment – Sub – Cook effective 2018-2019
- Krystal Smith – Employment – Sub – Custodian effective 2018-2019
- Desiree Russell – Resignation – Cook effective 2017-2018

ECA Recommendations – Updated List

- Fallon Peters – ½ Musical Assistant
- Olivia Cape – ½ Musical Assistant
- Matt Foxworthy – Vocational Department Coordinator
- Riley Lerch – ½ Pep Club Sponsor
- Ashley Sanders ½ Pep Club Sponsor

- **Western Boone Athletics**

- Riley Lerch – Assistant Sports Director/Game Supervisor
- Brian Bowerman – Assistant Sports Director/Game Supervisor
- Sara Nicodemus – Assistant Sports Director/Game Supervisor
- Luke Pearson – Youth Sports Director
- Jayme Comer – Summer Weight Coordinator
- Taylor Miller – JH Cheerleading Head Coach
- Lauren Huff – Varsity Cheerleading Volunteer Coach
- Savannah Bealmear – 6th Grade Volleyball Head Coach

Motion: Brian Gott, Second: Rick Davis (Discussion) Vote 7-0

- **BUSINESS**

- **Non-Resident Student**

- Superintendent Ramey recommends the Board to approve the following Non-Resident Students:
 - Summer Ogden – Western Boone Jr. Sr. High School, 7th Grade 2018-2019 school year
 - Illyanna Sallee – Western Boone Jr. Sr. High School, 8th Grade 2018-2019 school year
 - Sydnee Hysong – Western Boone Jr. Sr. High School, 9th Grade 2018-2019 school year
 - Laynden Lewis – Western Boone Jr. Sr. High School, 9th Grade 2018-2019 school year
 - Aaron Mitchell – Western Boone Jr. Sr. High School, 9th Grade 2018-2019 school year
 - Mackinzie Nicholas – Western Boone Jr. Sr. High School, 9th Grade 2018-2019 school year
 - Zayleigh Steward – Western Boone Jr. Sr. High School, 9th Grade 2018-2019 school year
 - Dallas Meddel – Western Boone Jr. Sr. High School, 10th Grade
 - Uriah Oldham – Western Boone Jr. Sr. High School, 10th Grade 2018-2019 school year
 - Madison Osborne – Western Boone Jr. Sr. High School, 10th Grade 2018-2019 school year
 - Gavan Sallee – Western Boone Jr. Sr. High School, 10th Grade 2018-2019 school year
 - Hunter Harsin – Western Boone Jr. Sr. High School, 11th Grade

2018-2019 school year

- Brayton Stephenson – Western Boone Jr. Sr. High School, 11th Grade 2018-2019 school year
- Holly Thompson – Western Boone Jr. Sr. High School, 11th Grade 2018-2019 school year
- Khloe Dunavent – Throntown Elementary School, 1st Grade 2018-2019 school year
- Julian McClaine – Thorntown Elementary School, 5th Grade 2018-2019 school year
- Nathaniel Sallee – Thorntown Elementary School, 5th Grade 2018-2019 school year
- Landon Savage – Granville Wells Elementary School, Per-K 2018-2019 school year
- Maci Ogden – Granville Wells Elementary School, 2nd Grade 2018-2019 School year
- Ashlin Ogden – Granville Wells Elementary School, 4th Grade 2018-2019 school year
- Tayson Lewis – Granville Wells Elementary School, 5th Grade 2018-2019 school year

Motion: Rick Davis, Second: Dennis Reagan (Discussion)

Vote: 7-0

- **Out of State/Overnight Field Trips**

Superintendent Ramey recommends the Board to approve the field trip request for

- Art Teacher, Terri Gavin taking 28 students to Rawhide Ranch, T.C. Steele House Nashville IN from August 24 to August 25, 2018.

Motion: Phil Foster, Second: Melissa Smith (Discussion)

Vote: 7-0

- **Policy Recommendation**

Superintendent Ramey recommends the Board approve Board Policy 6235 – Use of Metal Detectors. This will allow for the utilization of the hand-held metal detectors purchased by the State of Indiana.

Motion: Dennis Reagan, Second: Brian Gott (Discussion) Vote: 7-0

- **2019 Budget**

The Director of Business and Technology request approval of the advertisement of the 2019 Budget, 2018-2021 Capital Project Fund Plan, and 2019-2025 Bus Replacement Plan

Motion: Dennis Reagan, Second: Phil Foster (Discussion) Vote 7-0

- **Insurance Recommendation**

Superintendent Ramey recommends the Board approve The Henriott Group as our commercial insurance provider. The Henriott Group will utilize ASTRA Insurance and Accident Fund Insurance to meet Property Casualty, Auto and Workers Compensation Insurance for a total cost of \$164,173 from September 16, 2018 to September 16, 2019.

Motion: Rick Davis, Second: Melissa Smith (Discussion) Vote: 7-0

- **Non-Certified Pay Increase & Corporation Health Insurance Increase**

Superintendent Ramey recommends the Board approve a 2% increase in pay effective August 13, 2018 and an additional \$100 per month toward corporation's health insurance contribution effective September 1, 2018.

Motion: Mike Martin, Second: Dennis Reagan (Discussion) Vote: 7-0

- **2018-2019 Strategic Plan**

Superintendent Ramey recommends the approval of the corporation's Vision Statement, Mission Statement, Core Value Statements, and District Goals for 2018-2019 school year.

Motion: Brian Gott, Second: Melissa Smith (Discussion) Vote: 7-0

- **CLAIMS**

- Approval of claims for the period of July 16, 2018 through August 13, 2018 as submitted

Motion: Dennis Reagan, Second: Brian Gott (Discussion) Vote: 7-0

- **MONTHLY FINANCIAL REPORTS**

- **OTHER**

- **PERSONNEL**- All employment recommendations are pending completed satisfactory criminal background history report

- **Thorntown**

- Alice Foster – Employment Temporary - 6th Grade Teacher, covering the position for Katrina Olson until she is released from her contract with Indianapolis Public Schools. She will be released on or before August 24, 2018
- Tanya Smith – Employment – Cafeteria Supervisor 2018-2019 school year
- Robin Blume – Termination – Cafeteria Cook effective end of 2017-2018 school year

- **ECA Recommendations**

- Staci Witte – 5th Grade Volleyball Coach

- **Western Boone**

- Carrie Miles – Change in Position from Part Time to Full Time Custodian

- **ECA Recommendations**

- Alan Hoskins – Volunteer Bowling Coach
- Andy Hoskins – Volunteer Bowling Coach

- **Non-Resident Student**

- Superintendent Ramey recommends the Board to approve the following Non-Resident Student:
 - Lucero Reyes – Thorntown Elementary School, Kindergarten 2018-2019

*Motion: Dennis Reagan, Second: Melissa Smith (Discussion)
Vote 7-0*

- **ANNOUNCEMENTS**

- Congratulations to Western Boone's FFA Chapter – Awarded 2 Star Chapter Award by the National FFA Organization
- August 15th Western Boone High School - Back to School Night
- September 3rd No School – Labor Day
- September 10th and September 11th IASB/IAPSS Joint Conference

- **ADJOURNMENT**

Motion: Dennis Reagan, Second: Rick Davis (Discussion) Vote 7-0

PREMIUM SUMMARY

Named Insured: Western Boone County Community School Corporation

DESCRIPTION OF COVERAGE	2018-19 Premium
Commercial Property	\$76,368
General Liability	\$12,008
Inland Marine	\$2,278
Errors & Omissions	\$2,719
Law Enforcement	\$544
Crime	\$1,504
Commercial Automobile	\$17,030
Worker's Compensation	\$47,456
Umbrella	\$ 4,266
Total Estimated Premium	\$164,173

*Optional Terrorism is \$2,809 additional premium

*Premium includes all service fees

*Cyber Liability already in force 2/13/18 to 2/13/19

LOCATION SCHEDULE

Western Boone County Community School Corporation

Training
Schedule

Action	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Incident and Loss Analysis												
Ergonomics Training												
Active Shooter Training												
Loss Prevention Service												
Cyber Threat Training												
Insurance Underwriter Face to Face Meeting												
Gap Analysis												
Milestone Risk Assessment												
Work Comp Experience MOD Review												

IS= Insured School HG= Henriott Group C= Carr er

Western Boone Jr.-Sr. High School AP – 5 Year Score Summary

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Total AP Students	126	146	122	117	121
Number of Exams	190	226	182	156	164
AP Students with Score 3+	58	72	63	56	75
% of Total AP Students with Score 3+	46	49.3	51.6	47.9	62.0
Indiana					
% of Total AP Students with Score 3+	51.1	51.4	51.0	52.8	53.2
Global					
% of Total AP Students with Score 3+	61.3	60.7	60.3	60.3	61.3

Western Boone AP Courses

Art (2-D, 3-D, Studio)

Biology

Chemistry

English Language and Composition

* English Literature and Composition

*Physics

*United States History

World History

2018 Highlights

Biology

12/24 with scores 3 or higher

English Lang.

38/70 with scores 3 or higher

Art

10/11 with scores 3 or higher

9/11 with scores 4 or higher

World History

18/20 with scores 3 or higher

9/20 with scores 4 or higher



Western Boone Community School Corporation
1201 North State Road 75
Thomstown, IN 46071
765-482-6333
765-482-0891
www.wbcschools.org

To: WBCSC Board of Trustees
From: Rob Ramey, Superintendent *RWR*
Re: Hiring Recommendation
Date: August 6, 2018

I recommend the hiring of D. Michael Thompson for the position of part-time Development Director. He will be paid \$20,000 and work 10-15 hours per week. The position is currently funded for the 2018-19 and 2019-20 school years with matching grants from the Community Foundation of Boone County (\$5,000) and the Greater Jamestown Area Fund (\$5,000).

Thank you for your consideration.



Western Boone County Community School Corporation
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765.482.0890
www.wccschools.org

To: WBCSC Board of Trustees
From: Rob Ramey, Superintendent *RR*
Re: Policy Recommendation
Date: August 8, 2018

I recommend approval of Board Policy 6235 – Use of Metal Detectors. This will allow for the utilization of the hand-held metal detectors that were purchased by the State of Indiana and are expected to arrive in mid-August.

USE OF METAL DETECTORS

BP-6235

(Reasonable Suspicion)

When the school administration has reasonable suspicion to believe that weapons are in the possession of an identified student, the administration is authorized to use a mobile metal detector to search the student. Any search of a student's person as a result of the activation of the detector will be conducted in private and in accordance with the policy on personal searches. Only school personnel who have been trained in the usage of metal detectors, law enforcement officers assigned to the school corporation, or school resource officers shall operate the metal detectors under the direction of the administration.

(Administrative Search)

In view of the escalating school violence, the potential presence of weapons in our schools, and the school corporation's duty to maintain a safe learning environment, the Board of School Trustees authorizes the use of metal detectors to check a student's person or personal effects. Only school personnel who have been trained in the usage of metal detectors, law enforcement officers assigned to the school corporation, or school resource officers shall operate the metal detectors under the direction of the administration.

School officials or law enforcement officers may conduct metal detector checks of groups of individuals if the checks are done in a minimally-intrusive, nondiscriminatory manner. Metal detector checks of groups of individuals may not be used to single out a particular individual or category of individuals.

If a school official or a law enforcement officer has reasonable suspicion to believe that a particular student is in possession of an illegal or unauthorized metal-containing object or weapon, he or she may conduct a metal detector check of the student's person and personal effects.

Notice of the Board policy and procedures on the use of metal detectors will be sent to parents and students and posted on the websites of the school corporation and of each middle and high school.

The Superintendent shall develop procedures for implementing this policy. The metal detector checks will be done only in accordance with the provisions of the Board policy and procedures by school personnel or law enforcement officers under the supervision of the school administrator.

- E. If the metal detector is activated during the scanning of the student's effects, the administrator or officer will ask the student to open the bag, purse, etc., and the officer will proceed to look for weapons. If the metal detector is activated during the scanning of the student's person, the student will be given a second opportunity to remove any metal-containing object from his person. A second scan will be conducted and if the metal detector is activated again, an administrator or officer of the same sex will conduct a pat-down search of the student's outer clothing in the area where the metal detector was activated. The pat-down search will be done in a private room or area and in the presence of an adult witness, when feasible. If the administrator or officer feels an object on the student's person, the student will be given an opportunity to remove the object. If he or she refuses, the administrator or officer will remove the object from the student in the presence of an adult witness of the same sex.

Metal Detector Checks of Individual Students

Before conducting a metal detector check of an individual student, the administrator or officer must have individualized reasonable suspicion that the student is in possession of an illegal or unauthorized metal-containing object or weapon. The provisions of the Board Policy regarding personal searches and the use of metal detectors shall be followed under these circumstances.

If a properly conducted search yields a weapon or any other illegal material, it shall be turned over to the proper legal authorities for disposition.

Date Adopted: 8/13/18



Western Boone County Community School Corporation
1201 North State Road 7E
Thomstown, IN 46071
765-482-6333
765-482-0890
www.wbcschools.org

To: WBOCSC Board of Trustees
From: Rob Ramey, Superintendent
Re: Insurance Recommendation
Date: July 20, 2018

I recommend the board approve The Henriott Group as our commercial insurance provider. The Henriott Group will utilize ASTRA Insurance Company and Accident Fund to meet the Property Casualty, Auto, and Workers Compensation Insurance coverage for a total cost of \$164,173 from September 16, 2018 to September 16, 2019.

Thank you for your consideration.



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Thomstown, IN 46071
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www.wbcschools.org

To: WBCSC Board of Trustees
From: Rob Ramey, Superintendent *RR*
Re: Non-Certified Pay/Benefits Increase
Date: August 1, 2018

I recommend a 2% increase in pay effective August 13, 2018 and an additional \$100 per month toward the corporation's health insurance contribution effective September 1, 2018.



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To: WBCSC Board of Trustees
From: Rob Ramey, Superintendent *RR*
Re: 2018-19 Strategic Plan
Date: August 1, 2018

I recommend the approval of the corporation's Vision Statement, Mission Statement, Core Value Statements, and District Goals for the 2018-2019 school year.

Thank you for your consideration.

WESTERN BOONE SCHOOLS

VISION STATEMENT

We will be a progressive school community dedicated to excellence in education, holding high expectations for students and staff, and committing our resources and energies toward continuous improvement.

MISSION STATEMENT

We are a partnership of school and community that serves diverse educational needs by providing a safe learning environment that is innovative, competitive, a builder of self-worth, inspiring and fun!

CORE VALUE STATEMENTS

We Value High Quality Instruction

We Value Student Achievement and Maximizing Student Potential

We Value Environments Conducive to Learning

We Value Opportunities for all Students. Developing Well-Rounded Students

2018-2019 DISTRICT GOALS

- Teaching and Learning** – Student success is the product of continual improvement in educational practices.
 - We will provide teachers a minimum of 3 required ILEARN PD/information sessions prior to the administration of ILEARN in the spring.
 - We will define and employ consistent expectations for effective instructional practices.
- Staff Growth and Development** – The health and well-being of staff in conjunction with professional learning opportunities aimed at improving instruction are the foundations for student success.
 - We will improve instructional practices with the use of existing PD opportunities, eLearning Days, student achievement data, and quality feedback via the implementation of a new staff assessment tool.
 - We will attract and retain quality teachers by implementing a corporation mentoring program and exploring additional incentives and benefits.
- Safe & Healthy Environment** – Academic success begins with a safe and secure learning environment where students feel valued.
 - We will utilize the corporation safety committee to evaluate current safety procedures and ensure a safe environment for our students.
 - We will support the overall wellness of the whole student through school-based and community services.
- Community Engagement** - A strong and healthy relationship between Western Boone County Community School Corporation and the surrounding community is essential to student success and community growth.
 - We will enhance communication strategies with all stakeholders when promoting activities at all buildings.
 - We will effectively connect students with community outreach opportunities.
 - We will continue to form partnerships and create vocational opportunities with local businesses.

GENERAL FUND COMPARISON REPORT:

As of July 31, 2018 the General Fund cash balance was \$2,700,953.

The General Fund expenditures for July, 2018 were \$650,088. As of the end of July, 2018, a total of 50% of the 2018 appropriation was expended.

FYI: The July, 2018 - Fund, Appropriation, and Revenue Reports are posted to the School Board Document Site