

WORK SESSION  
PUBLIC MEETING  
ADMINISTRATION OFFICE  
September 11, 2017  
6:00 P.M.

BOARD MINUTES  
PUBLIC MEETING  
ADMINISTRATION OFFICE  
September 11, 2017  
7:00 P.M.

Call to Order: Rick Davis, Phil Foster, Brian Gott, Mike Martin, Dennis Reagan, Melissa Smith, Shane Steimel  
Pledge of Allegiance  
Prayer

- **MINUTES**

- The Board President recommended the Board to approve the minutes of the August 14, 2017 School Board Meeting.

Motion: Brian Gott, Second: Melissa Smith (discussion) Vote: 7-0

- **SPECIAL PRESENTATIONS/ RECOGNITIONS**

- United Way of Central Indiana- Aaron Gore- Presentation on ReadUP Program

The Board President recommended the Board to approve the ReadUP Program be implemented for the 2017-2018 school year.

Motion: Dennis Reagan, Second: Mike Martin (discussion) Vote: 7-0

- **REPORTS**

- 2017 ISTEP+ Results-Tricia Reed  
The Board members discussed the results of the 2017 ISTEP+ Results.

- **ACTION ITEMS**

By individual motions, the Board approves/adopts the following items or actions.

1. **PERSONNEL-** All employment recommendations are pending completed satisfactory criminal background history reports

- **Granville Wells Elementary**

- Danielle Bowman- Resignation- Cafeteria Student Supervisor effective September 1, 2017
- Julie Russell- Employment- Cafeteria Student Supervisor effective September 18, 2017

- Kim Crawford- Employment- Cafeteria Student Supervisor effective September 6, 2017
- Julie Lester- Spell Bowl Sponsor
- Tres Barker- Math Bowl Sponsor
- Cassie Lowhorn- Coordinator for The United Way ReadUp
- **Thorntown Elementary**
  - Cassie Lowhorn- Coordinator for The United Way ReadUp
- **Western Boone**
  - Jody Burks- Employment- Temporary Geometry Teacher effective immediately
  - Brittany Schneider- Resignation- Custodian effective immediately
- **Western Boone Athletics**
  - **2017-18 ECA Additional Recommendations**  
Alan Hoskins, Andy Hoskins- Volunteer Bowling Coaches
- **Western Boone Administration**
  - Vivian Norman- Retirement-Business Manager effective June 29, 2018

Motion: Phil Foster, Second: Rick Davis (discussion) Vote: 7-0

## 2. **BUSINESS**

- **Non-Resident Students**
  - Superintendent Ramey recommended the Board to approve the following non-resident students
    - Faith Padgett- Western Boone Jr. Sr. High School, 11<sup>th</sup> Grade
    - Charley Reagan- Thorntown Elementary School, 2<sup>nd</sup> Grade
    - Zac Ruckle-Granville Wells Elementary School, 6<sup>th</sup> Grade

Motion: Rick Davis, Second: Dennis Reagan (discussion) Vote: 7-0

- **Out of State/ Overnight Field Trips**
  - Superintendent Ramey recommended the Board to approve the field trip request
    - FFA with Travis Terhaar to attend the National Livestock Judging Contest in Raleigh, North Carolina from October 27, 2017 to October 29, 2017

Motion: Brian Gott, Second: Phil Foster (discussion) Vote: 7-0

- **2018 Corporation Budget Hearing**
  - The Business Manager entertained a motion to open the 2018 Budget Hearing  
Motion: Dennis Reagan, Second: Rick Davis (discussion) Vote: 7-0
  - The Business Manager entertained comments/questions regarding the 2018 Budget
    - No comments or questions were asked
  - The Business Manager entertained a motion to close the 2018 Budget Hearing  
Motion: Mike Martin, Second: Rick Davis (discussion) Vote: 7-0

- **2018-2020 Capital Projects Hearing**
  - The Business Manager entertained a motion to open the 2018-2020 Capital Projects Plan Hearing  
Motion: Dennis Reagan, Second: Mike Martin (discussion) Vote: 7-0
  - The Business Manager will entertain comments/questions regarding the 2018-2020 Capital Projects Plan Hearing
    - Board President inquired if there had been any changes made to this plan and it was confirmed that the CPF Plan was the same as advertised.
  - The Business Manager entertained a motion to close the 2018-2020 Capital Projects Plan Hearing  
Motion: Dennis Reagan, Second: Melissa Smith (discussion) Vote: 7-0
- **2018-2029 Bus Replacement Hearing**
  - The Business Manager entertained a motion to open the 2018-2029 Bus Replacement Plan Hearing  
Motion: Dennis Reagan, Second: Brian Gott (discussion) Vote: 7-0
  - The Business Manager entertained comments/questions regarding the 2018-2029 Bus Replacement Plan Hearing
    - Board President inquired if there had been any changes made to this plan and it was confirmed that the Bus Replacement was the same as advertised.
  - The Business Manager entertained a motion to close the 2018-2029 Bus Replacement Plan Hearing  
Motion: Dennis Reagan, Second: Brian Gott (discussion) Vote: 7-0

- **CLAIMS**

- Approval of claims for the period of August 15, 2017 through September 11, 2017 as submitted.

The School Board inquired about the purchase of additional cameras from the Roeing Corporation. Kyle Whiteley shared that several cameras were needing to be replaced and upgraded.

Superintendent Ramey shared that we are working towards finalizing all the expenditures from the GO Bond project.

Motion: Dennis Reagan, Second: Melissa Smith (discussion) Vote: 7-0

- **FINANCIAL REPORT**

- Comparison Report was presented to the board. It was denoted that September will be a three payroll month which will affect the cash balance of the General Fund.

- **OTHER**

Superintendent Ramey recommended the board to approve the FMLA for Amy Morrison effective September 22, 2017.

Motion: Mike Martin, Second: Dennis Reagan (discussion) Vote: 7-0

- **ANNOUNCEMENTS**

- Football Homecoming – Friday, September 22, 2017
- Staff Cookout prior to the Football Homecoming
- GrandParents Day – Granville Wells on September 29<sup>th</sup> at 1pm
- GrandParents Day – Thorntown on October 6<sup>th</sup> at 1pm
- End of the 1<sup>st</sup> 9 week grading period – October 6, 2017

- **ADJOURNMENT**

The School Board President entertained a motion to adjourn

Motion: Phil Foster, Second: Dennis Reagan (discussion) 7-0



## FUNDING AGREEMENT

This Funding Agreement (“Agreement”) is entered into by and between United Way of Central Indiana Inc. (“UWCI”), an Indiana nonprofit corporation that is tax-exempt under Section 501(c)(3) of the Internal Revenue Code of 1986 (“the Code”), and Thorntown Elementary School and Granville Wells Elementary School of Western Boone Schools (“Grantee”), an Indiana [nonprofit corporation that is tax-exempt under the Code], as of the last date set forth on the signature page below. UWCI and Grantee are each individually referred to as “Party” or together as the “Parties.”

WHEREAS, UWCI is organized to mobilize Central Indiana through strategic partnerships and other collaborative efforts to achieve community goals in the four priority areas of Education, Financial Stability, Health and Basic Needs as delineated in the Community Impact Framework;

WHEREAS, UWCI provides funding to certain nonprofit agencies that support and further UWCI’s goals in one or more of UWCI’s four priority areas of the UWCI Community Impact Framework;

WHEREAS, Grantee offers services that support UWCI’s goals in one of UWCI’s four priority areas of the UWCI Community Impact Framework;

WHEREAS, UWCI desires to provide funding to Grantee to support Grantee’s project described in Exhibit A (the “Project”), which Exhibit A is incorporated herein by reference; and

WHEREAS, the Parties wish to enter into this Agreement to establish the terms and conditions for the funding provided by UWCI to Grantee.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, and for other good and valuable consideration, the Parties hereby agree as follows:

1. Purpose. The purpose of this Agreement is to establish the manner in which UWCI will provide funding to Grantee and how Grantee will use the funding to support the Project.
2. General Terms.
  - A. Term of Agreement. The term of this Agreement shall be for a period of August 1, 2017 to June 30, 2018, in accordance with the dates of the funding period in Exhibit A, unless terminated earlier in accordance with this Agreement.
  - B. Funding. Subject to Grantee’s performance of all actions required under this Agreement, UWCI shall provide Grantee funding in an amount not to exceed the amount specified in Exhibit A (“Funding”), to be paid in accordance with Exhibit A.
  - C. Insurance. Prior to any disbursement of Funding by UWCI, Grantee agrees to obtain and maintain commercially reasonable general liability and casualty insurance, or adequate levels of self-insurance, to insure against any liability caused by Grantee’s obligations under this Agreement. Grantee shall provide UWCI with proof of such insurance in a form acceptable to UWCI prior to receiving any payment of Funding under this Agreement. The payment of any Funding by UWCI prior to the provision of proof of insurance shall not be deemed to be a waiver by UWCI of the obligations set forth in this Section 2(C).

- D. Licensing. During the term hereof, UWCI grants to Grantee a limited, revocable, non-exclusive, non-transferable license to use UWCI's trade names, trademarks and logos for the sole purpose of co-marketing with UWCI and promoting UWCI's funding of the Project. Grantee shall at all times use such trade names, trademarks and logos in accordance with UWCI's branding and marketing guidelines, if any, established from time to time, including on documents, news releases, publications, websites, and signage about the Project. Such license shall immediately and automatically revoke upon the termination of this Agreement, and after such time Grantee shall immediately cease using UWCI's trade names, trademarks and logos unless permitted by another written agreement between the Parties.
  - E. Intellectual Property. In the event that any product or other intellectual property is developed in the course of the Project that is funded in whole or in part by the Funding, UWCI and Grantee shall negotiate in good faith the respective rights of the Parties with respect to such intellectual property.
  - F. Volunteers. Grantee acknowledges that, from time to time, UWCI may coordinate or provide volunteers to assist Grantee on the Project or other Grantee activities. Such volunteers, along with any other volunteer who may provide services to or on behalf of Grantee, are referred to herein as "Volunteers." Grantee covenants and agrees that it shall, prior to permitting any Volunteer to work on the Project or assist or represent Grantee in any manner, obtain an enforceable waiver of liability from such Volunteer, which waiver will release Grantee and UWCI from any and all liability associated with Volunteer's participation. Grantee shall retain a record of each such release and provide a copy to UWCI promptly upon request.
3. Duties. In consideration of UWCI providing the Funding to Grantee, Grantee shall:
- A. At all times conduct the Project in accordance with the scope and terms set forth in this Agreement and the Work Plan, which is attached hereto as Exhibit B and incorporated herein by reference, and not amend the scope of material terms of the Work Plan without the prior written consent of UWCI.
  - B. Use the Funding for the sole purpose of supporting the Project, and promptly return any amount of Funding that is not needed to support the Project.
  - C. Submit all reports and reporting information requested by UWCI from time to time, including, without limitation, such information described in Exhibit A, in a format that is reasonably acceptable to UWCI. No personally identifiable information shall be included in any of the reports, unless specifically requested by UWCI in writing. UWCI shall have the right to use any reports and reporting information submitted by Grantee, for any reason.
  - D. Be responsible for any debts incurred as a result of the Project.
  - E. Assure all signage, marketing and other materials related to the Project specify that the Project is supported by UWCI.
  - F. Support the annual UWCI Campaign by encouraging participation by Grantee employees and any collaborators of the Project.
  - G. Provide human interest and other stories and other information as requested for UWCI communications and marketing purposes.

- H. Take no action that would be bring harm to or jeopardize the reputation or integrity of UWCI or the success of any UWCI campaign.
  - I. Comply with all applicable federal, state, and local laws, rules, and regulations, and conduct its affairs in such a manner so as to remain exempt from federal income tax under the provision of Section 501(c)(3) and as an organization described in Section 509(A)(1), (2), or (3) of the Code.
  - J. Comply with federal, state and local standards for licensing, as applicable.
  - K. Comply with federal, state, and other applicable laws regarding nondiscrimination policies with respect to hiring, assignment, promotion, or other considerations of employment and volunteer involvement, and agree there is to be no unlawful discrimination in regards to Grantee employees or people served.
  - L. Notify UWCI regarding any operational or program changes of a significant nature, that may have an effect upon the terms and conditions of this Agreement or the relationship between UWCI and Grantee in general, promptly after becoming aware of such changes.
4. **Breach By Grantee.** In the event Grantee fails to comply with any obligations under this Agreement, including any of those required duties of Section 3, Grantee shall be deemed to have breached this Agreement ("**Breach**"). In the event Grantee first discovers its Breach, Grantee shall notify UWCI of such Breach in writing within three (3) business days of discovery. Grantee shall have a period of **[fifteen (15) days]** to cure such Breach from the date Grantee provides UWCI with notice of Breach or the date notice of a Breach is delivered by UWCI, whichever is earlier. In the event Grantee fails to cure such Breach within this time frame, UWCI reserves the right to, in its sole discretion, discontinue, modify, or withhold any payments of Funding or to require a total or partial refund of any Funding paid to Grantee by UWCI, and/or terminate this Agreement.
5. **Liability and Indemnification.**
- A. **Indemnification.** Grantee agrees, on behalf of its officers, directors, employees, agents, contractors, subcontractors, representatives, volunteers and personnel (collectively, "**Representatives**"), it shall indemnify, defend, and hold UWCI harmless from and against any and all claims, actions, suits, investigations, losses, costs, liabilities, damages, penalties, fines and expenses (including, but not limited to, reasonable attorneys' fees) incurred as a result of, related to, or arising out of: (i) the negligence or misconduct of Grantee or its Representatives, (ii) the breach of any representation, warranty, or covenant of Grantee under this Agreement, or (iii) a breach of security or other data compromise with respect to Grantee.
  - B. **Limitation of Liability.** Grantee acknowledges that it shall be solely responsible for (i) any loss, cost, damage, claim, or other charge that relates to or arises out of the project or is caused by the actions of grantee or representative, and (ii) for any negligence, breach of contract or any other act arising out of or related to this agreement or the activities covered herein that is caused in whole or in part by the acts or omissions of grantee or its representatives.

IN NO EVENT SHALL UWCI BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OR EXPENSES. IN NO EVENT SHALL UWCI BE LIABLE FOR ANY LOSS, COST, DAMAGE, CLAIM OR OTHER CHARGE IN AN AMOUNT GREATER THAN THE AMOUNTS COVERED BY UWCI'S APPLICABLE INSURANCE COVERAGES THEN IN FORCE.

6. Confidentiality. Grantee acknowledges that all materials, reports, and documents provided to UWCI during the course of the Project may be shared with UWCI staff or volunteers with planning or governance responsibilities and with community funding and planning. UWCI will at no time divulge participant-specific information without the prior consent of Grantee. UWCI will credit Grantee whenever Grantee-provided data or information is shared in a public forum. Grantee further acknowledges that Grantee may receive certain information related to UWCI, UWCI's operations, and other UWCI grantees and their operations, and agrees to not disclose any information and agrees to return any information, documents, materials, or reports Grantee received during the term of this Agreement without UWCI's prior written consent.
7. Termination.
  - A. Termination by Mutual Agreement. This Agreement may be terminated by mutual written consent of the Parties at any time.
  - B. Termination by UWCI. UWCI, in its sole discretion, may immediately terminate this Agreement upon the occurrence of (i) Grantee's Breach of the Agreement and failure to cure such Breach in accordance with Section 4 or (ii) Grantee's violation of any federal, state or local law or regulation.
  - C. Termination Without Cause. Grantee or UWCI may terminate this Agreement without cause upon thirty (30) days written notice.
  - D. Effect of Termination. Within thirty (30) days of termination of this Agreement for any reason, Grantee shall provide UWCI with all applicable and requested final reports and reporting information in accordance with Exhibit A. Upon termination of this Agreement for any reason, UWCI's obligation to pay any remaining Funding under this Agreement shall immediately cease.
  - E. Return of Funding. In the event UWCI determines, in its sole discretion, that Funding is not being used in the intended manner described in this Agreement, UWCI reserves the right to require Grantee to return of all or any portion of the Funding provided by UWCI. In the event UWCI determines that the full amount of Funding was not used for the Project, UWCI may require Grantee to return such unused portion of the Funding to UWCI within thirty (30) days of notice of such determination to Grantee. Further, in the event UWCI terminates this Agreement in accordance with Section 9(A), Grantee shall return the full amount of Funding provided by UWCI within fifteen (15) days of such termination by UWCI.
8. Notice. All notices required or permitted by this Agreement shall be in writing and delivered by certified mail, return receipt requested, or by hand delivery, to the following addresses and marked to the attention of the person designated below:

If to UWCI:  
Attn: Chuck Brandenburg  
2955 North Meridian Street, Suite 300  
Indianapolis, IN 46208-4714

If to Grantee: \_\_\_\_\_  
at Address provided on the signature page hereto



9. Miscellaneous Provisions.

- A. Amendment. This Agreement may not be terminated, amended, modified, or supplemented, except by a written agreement executed by each Party; provided, however, that upon UWCI's determination that any provision of this Agreement, including, without limitation, the conditions to or scope or structure of the Funding, is invalid, illegal, jeopardizes UWCI's tax exempt status under the Code, or fails to meet any requirements of UWCI's funding sources or policies, the Parties will negotiate in good faith to modify this Agreement to correct such issue and effect the original intent of the Parties as closely as possible in an acceptable manner. In the event that the Parties are unable to reach agreement on any such amendment within thirty (30) days, UWCI may terminate this Agreement.
- B. Assignment. Grantee shall not assign any of its rights or delegate any of its obligations under this Agreement without the prior written consent of UWCI.
- C. Entire Agreement. The terms and conditions of this Agreement constitute the entire agreement between the Parties and supersede any communications or previous agreements with respect to the subject matter of this Agreement. Each of the Exhibits hereto are incorporated herein by reference. Nothing in the Agreement shall be construed as a commitment to execute future agreements with, or funding to, Grantee or to extend this Agreement in any way.
- D. Counterparts. This Agreement may be executed in one or more counterparts, each of which when executed shall be deemed to be an original, but all of which taken together shall constitute one and the same agreement.
- E. Severability. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement will remain in full force and effect. Any provision of this Agreement held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable.
- F. Relationship of the Parties. Nothing contained in this Agreement shall be deemed or construed to constitute the Parties as partners, joint venturers, co-principals, or associates, and each Party shall perform their duties and obligations hereunder as independent contractors and not as an agent of the other Party. Grantee has no authority to enter into contracts or agreements or to speak on behalf of UWCI.
- G. Waiver. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent, or subsequent breach of the same or any other provisions, and no waiver shall be effective unless made in writing and signed by an authorized representative of the waiving party.
- H. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Indiana, without regard to conflicts of law principals.
- I. Jurisdiction. The Parties hereby agree that all demands, controversies, claims, actions, causes of action, suits, proceedings, and litigation relating to or arising out of this Agreement shall be brought and tried in the Superior or Circuit Court, as appropriate, of Marion County, Indiana, or the United States District Court which includes Marion County, Indiana. In this regard, the parties hereby (a) agree that venue shall be such courts, (b) irrevocably consent to service of process and to the jurisdiction and venue of such courts, and (c) irrevocably waive any claim on inconvenient forum if any such demand, controversy, claim, action, cause of action, suit, proceeding, or litigation has

been filed, brought, or made in any of such courts. EACH PARTY HERETO WAIVES ANY RIGHT TO A JURY TRIAL.

- J. Survival. Grantee's obligations herein shall survive the termination of this Agreement unless otherwise explicitly set forth herein.

IN WITNESS WHEREOF, UWCI and Grantee have, by their respective duly authorized representatives, entered into this Funding Agreement.

UNITED WAY OF CENTRAL INDIANA INC.

By: \_\_\_\_\_  
Kiko Suarez

Date: \_\_\_\_\_

"Grantee"

Thorntown Elementary School  
Granville Wells Elementary School  
Western Boone Schools

By: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: Board Chair

Date: \_\_\_\_\_

By: \_\_\_\_\_

Printed: Rob Ramey

Title: Superintendent

Date: \_\_\_\_\_

Address: 1205 North St. Rd. 75

Thorntown, IN 46071

Attn: \_\_\_\_\_

**EXHIBIT A**  
**Project Details**

1. **Grantee Name:** Thorntown Elementary School and Granville Wells Elementary School of Western Boone Schools
2. **Project Description & Use of Funding (to the extent not described in the Work Plan):**
3. Grantee will coordinate ReadUP tutoring at Granville Wells Elementary School which will be provided to 3rd grade students who are 1-2 grade levels behind in reading. Tutors will be trained to guide two 30-minute reading practice sessions up to three times per week to help students successfully apply specific literacy skills learned in the classroom. The desired outcome is that participants read with a tutor up to three days per week and their reading skills improve as assessed by UWCI and school leadership.
4. **Applicable Community Impact Framework Priority:** Education
5. **Maximum Funding:** Not applicable
6. **Funding Period:** August 1, 2017 to June 30, 2018
7. **Funding Disbursement Schedule:**
  - Payment of 80% of the grant upon execution of the Agreement and the remaining 20% by \_\_\_\_\_ contingent upon compliance with all terms of this Agreement including timely submission of required reports.
  - Upon execution of the Agreement, start-up costs in the amount of \$ \_\_\_\_\_. Thereafter, UWCI will reimburse Grantee for allowable costs within \_\_\_ days of receiving invoices accompanied by documentation detailing reimbursable expenditures.
  - Monthly Payments in the amount of \$ \_\_\_\_\_ per month, to be paid on the [first] of each month during the Funding Period.
  - Quarterly Payments in the amount of \$ \_\_\_\_\_ per quarter, to be paid on the [first] day of the [first] month of each calendar quarter during the Funding Period.
  - Other schedule: Two payments of \$1,250 each will be made to the district office no later than December 31, 2017 and May 31, 2018.
8. **Required Reports/Reporting Information (Check all that apply):**
  - Financial Statements
    - Monthly     Quarterly     Annual     Other \_\_\_\_\_
  - Progress Reports
    - Monthly     Quarterly     Annual     Other \_\_\_\_\_
  - Project Budget

Beginning of Project       Annual       Other \_\_\_\_\_

Invoices related to Project expenditures

Two ReadUP Reports - Student reading data will be due midyear by January 15, 2018 and end of year by June 15, 2018.

Other: \_\_\_\_\_

## **EXHIBIT B** **Work Plan**

### **I. Strategy**

The following strategy was developed by UWCI and approved by the UWCI Board of Directors for implementation in collaboration with Thorntown Elementary School and Granville Wells Elementary School.

ReadUP will be provided to 10-20 3rd graders, as mutually determined by the school and program manager, who are 1-2 grade levels behind in reading. Volunteer tutors will be trained to guide 60-minute reading practice sessions up to three times per week to help students successfully apply specific literacy skills learned in the classroom. The desired outcome is that participants measurably improve reading skills and attain grade-level reading competencies by the end of school year.

### **II. Desired Outcomes**

The partners to this agreement will pursue the following outcomes through this collaboration:

- A. Improved academic performance for children attending Thorntown Elementary School and Granville Wells Elementary School as measured by the number of 3<sup>rd</sup> grade students passing the English Language Arts portion of ISTEP.
- B. Increased reading skills and outcomes for 3<sup>rd</sup> grade students who receive tutoring through the ReadUP program as measured by district growth assessments.
- C. Increased reading skills and outcomes for 3<sup>rd</sup> grade students who receive tutoring through the ReadUP program as measured by IREAD3.

### **III. Roles and Responsibilities**

#### **Thorntown Elementary School and Granville Wells Elementary School**

- A. Designate a senior staff person who will assure supervision and coordination of the ReadUP Program.
- B. Provide a part-time Program Coordinator to coordinate ReadUP tutors in the school. This person will collect daily attendance and provide weekly data reports of program progress and activities. Thorntown Elementary School and Granville Wells Elementary School will also ensure that there is a backup coordinator as need arises.
- C. Provide supervision, computer equipment, internet access and other office support for Program Coordinator.
- D. Identify, select, and notify UWCI of 3<sup>rd</sup> students who are 1-2 grade levels behind in reading to participate in the ReadUP program.
- E. Make an appropriate space available for the tutoring with furniture and materials set up prior to the start of the tutoring sessions.
- F. Assume responsibility for the security of the books and materials used during the tutoring session.
- G. Fully conform to the required program elements as outlined in the ReadUP Coordinator's Manual and Training Manual of the UWCI ReadUP program as designed and implemented by UWCI. This includes but is not limited to students receiving tutoring up to three times per week.
- H. Provide the attendance for both tutors and students monthly as well as a cumulative attendance report by June 15, 2018.

United Way of Central Indiana (UWCI)

- A. Provide technical assistance for recruitment of ReadUP volunteer tutors.
- B. Provide a designated staff liaison with Thorntown Elementary School and Granville Wells Elementary School for all collaborative activities.
- C. Provide volunteer registration tools using the Form Stack software, survey the volunteer base periodically, send e-mail correspondence, and conduct site visits for evaluative purposes.
- D. Purchase ReadUP books, provide training and materials for volunteers.
- E. Provide or fund a Reading Specialist for tutor and student academic support. Reading Specialist will provide ongoing feedback on students' needs to reach benchmark.

Thorntown Elementary School and Granville Wells Elementary School and United Way of Central Indiana

- A. UWCI with the assistance of Grantee's Program Coordinator will recruit all volunteer tutors. Criminal background checks on volunteers will be the responsibility of UWCI and must be completed prior to the volunteer's first day of tutoring.
- B. Collect and analyze program information and student academic data to evaluate the impact of ReadUP.
- C. Make decisions about any substantive changes in the direction of this collaborative relationship.
- D. Create an agreement that declares mutual confidentiality for both parties' proprietary information.

**IV. Reports**

Student attendance, tutor sign-in sheets and Student/Tutor matchup reports will be due from Thorntown Elementary School and Granville Wells Elementary School monthly on the date designated by the ReadUP Program Manager. Student reading data will be due midyear by January 15, 2018 and end of year by June 15, 2018. All reports shall be sent to the attention of Shannon Jenkins, Senior ReadUP Program Manager at UWCI.

**V. Payment Terms**

UWCI will remunerate the coordinator's stipend to Thorntown Elementary School and Granville Wells Elementary School in two equal payments. The first 50% will be paid no later than December 31, 2017 and the second 50% no later than May 31, 2018.

## 2010-2017 ISTEP+ Percent Passing Rates

Red print denotes passing rate is lower than state passing percentage

\* Denotes new College and Career Aligned ISTEP with Technology-Enhanced Items

CORPORATION	2010	2011	2012	2013	2014	2015*	2016*	2017	State Avg
3-8 LANGUAGE ARTS	84.2	84.8	84.3	86.1	87	72.8	68.6	69	65.2
3-8 MATH	86.5	86	87.5	90.6	92	66.2	61.9	62.1	58.5
3-8 PASSING BOTH	78.2	79	79.4	82.2	84	59.7	54.6	54.5	51.5

Grade 3									
	2010	2011	2012	2013	2014	2015*	2016*	2017	State Avg
<b>District</b>									
Language Arts	83	83	85	89	80	69.7	71.1	81.0	69.4
Math	80	82	80	83	86	55.5	68.6	73.9	57.8
Passed Both	74	75	75	80	75	52.1	60.8	67.6	53.2
<b>Granville Wells</b>									
Language Arts	83	88	88	85	81	67.2	67.2	89.7	69.4
Math	80	90	77	81	84	50.0	56.7	85.3	57.8
Passed Both	74	84	76	76	74	43.8	50.7	79.4	53.2
<b>Thorntown</b>									
Language Arts	83	77	82	93	80	72.7	77.4	73.0	69.4
Math	79	71	83	84	87	61.8	83.3	63.5	57.8
Passed Both	76	64	74	84	77	61.8	73.6	56.8	53.2

Grade 4									
	2010	2011	2012	2013	2014	2015*	2016*	2017	State Avg
<b>District</b>									
Language Arts	87	87	88	84	92	71.4	62.7	75.4	65.9
Math	91	88	89	91	88	66.7	58.5	62.2	62.0
Passed Both	85	82	84	79	84	62.2	50.4	57.1	54.2
Science						70.8	57.6		63.7
<b>Granville Wells</b>									
Language Arts	89	88	91	88	90	70.4	59.4	70.4	65.9
Math	92	89	89	93	88	68.1	51.6	55.6	62.0
Passed Both	87	83	85	85	83	62.0	42.2	50.7	54.2
Science						75.0	51.6		63.7
<b>Thorntown</b>									
Language Arts	84	86	84	79	93	72.9	67.9	81.8	65.9
Math	89	86	89	88	89	64.6	66.7	70.9	62.0
Passed Both	81	82	82	74	85	62.5	60.4	65.5	54.2
Science							64.8		63.7

Grade 5									
	2010	2011	2012	2013	2014	2015*	2016*	2017	State Avg
<b>District</b>									
Language Arts	69	85	86	87	85	77.4	68.9	62.4	62.4
Math	83	92	90	94	95	68.7	71.4	66.7	65.8
Passed Both	66	83	81	86	84	61.7	63.0	53.0	53.8
Social Studies						Opt Out	68.9		61.7
<b>Granville Wells</b>									
Language Arts	73	87	86	94	84	75.0	72.2	59.1	62.4
Math	87	93	95	97	97	66.1	73.6	77.3	65.8
Passed Both	71	86	82	94	84	58.9	65.3	53.0	53.8
Social Studies						N/A	66.7		61.7
<b>Thorntown</b>									
Language Arts	64	81	86	78	86	78.0	63.8	66.7	62.4
Math	79	92	84	89	92	66.0	68.1	52.9	65.8
Passed Both	60	80	79	76	83	64.4	59.6	52.9	53.8
Social Studies						N/A	72.3		61.7

Grade 6									
	2010	2011	2012	2013	2014	2015*	2016*	2017	State Avg
<b>District</b>									
Language Arts	84	76	86	90	90	62.1	68.5	74.0	66.5
Math	85	78	91	94	95	68.8	63.0	55.9	59.6
Passed Both	78	70	83	87	89	53.6	63.0	51.6	52.8
Science						58.6	72.4		62.7
<b>Granville Wells</b>									
Language Arts	87	75	89	90	92	67.6	69.2	76.3	66.5
Math	89	81	94	92	95	66.7	56.9	43.5	59.6
Passed Both	81	69	87	85	92	56.8	49.2	39.1	52.8
Science						58.1	76.9		62.7
<b>Thorntown</b>									
Language Arts	81	78	83	91	86	56.1	72.6	70.2	66.5
Math	82	74	88	96	93	71.2	69.4	68.1	59.6
Passed Both	74	72	79	89	84	50.0	56.5	63.8	52.8
Science						67.7	67.7		62.7

Western Boone Percent Passing ISTEP									
	2010	2011	2012	2013	2014	2015*	2016*	2017	State Avg
<b>Grade 7</b>									
Language Arts	90	92	84	88	92	79.1	66.7	75.8	65.1
Math	91	87	87	94	98	71.0	48.7	65.3	50.6
Passed Both	83	81	80	86	91	69.9	45.6	60.5	46.3
Social Studies						85.5	70.0		65.4
<b>Grade 8</b>									
Language Arts	85	86	78	79	85	79.1	70.7	47.7	61.9
Math	83	88	89	87	90	67.4	64.7	48.3	55.1
Passed Both	75	81	75	75	80	62.0	57.4	37.6	48.3
<b>Grade 10 ECA/ISTEP</b>									
English 10	N/A	80	85	87	88	81.4	65.9	71.7	60.7
Math	N/A	87.9	87.5	88	90	80.7	33.3	41.4	36.9
Passed Both	N/A	78	84	87	85.5	79.7	31.9	37.3	34.4
Science							64.3		57.1



**3-8 Percent Passing Percentage**  
**Corporation Comparison**  
(Sorted by Percent Passing ELA and Math)

<b>Corporation Name</b>	<b>ELA Percent Pass</b>	<b>Math Percent Pass</b>	<b>Both Math and ELA Percent Pass</b>
<b>Community Schools of Frankfort</b>	50.1%	41.6%	33.3%
<b>Clinton Central School Corporation</b>	60.0%	53.0%	45.1%
<b>Crawfordsville Community Schools</b>	61.4%	54.2%	45.6%
<b>South Putnam Community Schools</b>	60.7%	56.4%	46.3%
<b>North Montgomery Community Schools</b>	59.5%	56.6%	47.8%
<b>Clinton Prairie School Corporation</b>	61.0%	57.4%	48.7%
<b>Sheridan Community Schools</b>	69.8%	60.9%	53.1%
<b>Western Boone County CSC</b>	69.0%	62.1%	54.5%
<b>Lebanon Community School Corporation</b>	66.6%	64.5%	55.1%
<b>North Putnam Community Schools</b>	68.0%	61.7%	55.5%
<b>Rossville Consolidated School District</b>	71.9%	67.1%	58.8%
<b>Mill Creek Community Schools</b>	73.8%	64.8%	58.9%
<b>South Montgomery Community Schools</b>	74.8%	76.0%	65.4%
<b>North West Hendricks Schools</b>	83.4%	81.7%	73.2%
<b>Zionsville Community Schools</b>	87.1%	82.8%	78.4%
<b>Brownsburg Community Schools</b>	88.3%	88.0%	83.1%

## **GENERAL FUND COMPARISON REPORT:**

As of August 31, 2017, the General Fund cash balance was \$2,39,2711.

The General Fund expenditures for August, 2017 was \$743,183. As of the end of August, 2017, a total of 57% of the 2017 appropriation has been expended.