

BOARD MEETING
Administration Office
January 9, 2017
7:00 P.M.

Call to Order: Rick Davis, Phil Foster, Brian Gott, Mike Martin, Dennis Reagan, Melissa Smith
Shane Steimel

Pledge of Allegiance
Prayer

Induction of New Board Members

1. Brian Gott, Term of Office: January 1, 2017 thru December 31, 2020
2. Rick Davis, Term of Office: January 1, 2017 thru December 31, 2020
3. Mike Martin, Term of Office: January 1, 2017 thru December 31, 2020

Board of Finance Annual Meeting

1. The Business Manager accepted the nomination of Shane Steimel for President of the Board of Finance.
Motion: Rick Davis, Second: Mike Martin (discussion) Vote: 7-0
2. The Business Manager accepted the nomination of Mike Martin for Secretary of the Board of Finance.
Motion: Rick Davis, Second: Melissa Smith (discussion) Vote: 7-0
3. 2016 End of the Year Financial Report
4. The Business Manager accepted a motion to adjourn the Annual Meeting.
Motion: Dennis Reagan, Second: Melissa Smith (discussion) Vote: 7-0

I. MINUTES

1. The Board President recommended the Board approve the minutes of the December 12, 2016 School Board Meeting.

Motion: Mike Martin, Second: Dennis Reagan (discussion) Vote: 7-0

II. BOARD REORGANIZATION

1. The Board President accepted the nomination of Shane Steimel for Board President.

Motion: Mike Martin, Second: Dennis Reagan (discussion) Vote: 7-0

2. The Board President accepted the nomination of Rick Davis for Board Vice-President.

Motion: Mike Martin, Second: Phil Foster (discussion) Vote: 7-0

3. The Board President accepted the nomination of Mike Martin for Board Secretary.

Motion: Rick Davis, Second: Phil Foster (discussion) Vote: 7-0

4. The Board President entertained a motion to appoint Vivian Norman as Corporation Treasurer.

Motion: Mike Martin, Second: Dennis Reagan (discussion) Vote: 7-0

5. The Board President entertained a motion to appoint Kent Frandsen of Parr, Richey, Obremskey, Frandsen, & Patterson as Legal Counsel under a retainer agreement calling for annual payment of \$500 per month with an hourly fee of \$235.00.

Motion: Dennis Reagan, Second: Phil Foster (discussion) Vote: 7-0

6. The Board President entertained a motion to adopt the schedule of regular board meetings: Meetings will be held at 7:00 p.m. at the Western Boone Administration Office. The 2017 dates would be scheduled as; February 13, March 13, April 17, May 8, June 12, July 17, August 14, September 11, October 9, November 13, December 11, and January 8 as the reorganization Board Meeting for 2018.

Motion: Phil Foster, Second: Rick Davis (discussion) Vote: 7-0

7. The Board President entertained a motion to continue the Board member annual compensation at the current rate of \$2,000 annually with an additional \$75 per Board Meeting and \$62 for extra meetings.

Motion: Rick Davis, Second: Mike Martin (discussion) Vote: 7-0

III. END OF YEAR APPROPRIATION TRANSFERS

1. The Business Manager recommended the Board approve the 2016 end of the year appropriation transfers as presented.

Motion: Mike Martin, Second: Brian Gott (discussion) Vote: 7-0

IV. ACTION ITEMS

By individual motions, the Board approves/adopts the following items or actions.

1. **PERSONNEL**- All employment recommendations are pending completed satisfactory criminal background history reports
 - **Granville Wells Elementary**
 - Reanon Latham- new position- Head Cook effective 1/4/17
 - Kelsey Lawson- termination- Cafeteria effective 1/5/17
 - **Thorntown Elementary**
 - Harley Barta- employment- Temporary Special Education Teacher effective 1/4/17 – 5/23/17
 - **Western Boone**
 - Tami Ison-resignation-Instructional Assistant in Lifeskills classroom effective 12/21/16

- Phillip Strahm- resignation- Custodian effective 12/20/16
- Desiree Russell- new position-Cafeteria full time effective 1/4/17
- **Western Boone Transportation**
 - Gordon McCord- retirement- Bus driver effective 1/4/17

Motion: Brian Gott, Second: Melissa Smith (discussion) Vote: 7-0

2. **BUSINESS**

- **Non-Resident Students**
 - Superintendent Ramey recommended the Board to approve the following non-resident students:
 - Wyatt Anderson- Western Boone Jr.-Sr. High School
 - Emma Anderson-Western Boone Jr.-Sr. High School
 - Teigan Smith- Granville Wells Elementary School
 - Takoda Smith- Granville Wells Elementary School

Motion: Dennis Reagan, Second: Mike Martin (discussion) Vote: 7-0

- **Boone-Clinton-North West Hendricks Joint Services**
 - Superintendent Ramey recommended the Board to approve the following:
 - Authorization to Sign Agreements for Alternative Services and Private Residential School Placements

Motion: Brian Gott, Second: Dennis Reagan (discussion) Vote: 7-0

- **Thorntown Public Library Appointment**
 - Superintendent Ramey recommended is to approve Daniel Fisher as an appointment to the Thorntown Public Library Board to replace Roger Boettcher whose term will expire on December 31, 2018.

Motion: Mike Martin, Second: Rick Davis (discussion) Vote: 7-0

- **Donations**
 - Superintendent Ramey recommended the Board approve the following donations:
 - Gingham Gals Extension Homemakers \$100.00 to be used for Granville Wells Student Assistance Fund
 - Kiwanis Club of Thorntown, IN \$500.00 to be used for Granville Wells Student Assistance Fund

Motion: Brian Gott, Second: Rick Davis (discussion) Vote: 7-0

V. **CLAIMS**

- **Approval of claims for the period of December 13, 2016 through January 9, 2017 as submitted**

Motion: Mike Martin, Second: Dennis Reagan (discussion) Vote: 7-0

VI. OTHER

Superintendent Ramey recommended the Board to approve the following:

Susan Ottinger – FMLA effective December 19, 2016
Dominick Smith – non-resident transfer student – Granville Wells Kindergarten
Gina Cavender – resignation effective February 3, 2017
Connor Corwin – JH Swim Coach – volunteer
Amy Turk – FMLA – Granville Wells Instructional Assistant – 1/18 – 3/1/2017
Jan Miller – Amy Turk’s FMLA replacement – 1/18 – 3/1/2017
Darla Kopriva – GW Boys Basketball Volunteer Coach

Motion: Rick Davis, Second: Mike Martin (discussion) Vote: 7-0

VII. ANNOUNCEMENTS

- School Board Retreat- January 13, 2017
- Martin Luther King Day- January 16, 2017- No School

VIII. ADJOURNMENT

The School Board President entertained a motion to adjourn.

Motion: Mike Martin, Second: Phil Foster (discussion) Vote: 7-0

BOARD OF FINANCE ANNUAL AGENDA

Special Meeting of the Board

January 9, 2017

7:00 P.M.

WELCOME – Board members in attendance:

ELECTION OF 2017 FINANCE OFFICERS:

- The Chair will entertain a motion to nominate _____ as President of the Board of Finance.

Board Motion:

Motion: Second: (discussion) Vote:

- The Chair will entertain a motion to nominate _____ as Secretary of the Board of Finance.

Board Motion:

Motion: Second: (discussion) Vote:

2016 END OF THE YEAR FINANCIAL REPORT:

On January 1, 2016, the General Fund Cash Balance was \$1,823,747. The General Funds total 2016 expenditures was \$10,707,374 from the approved \$11,603,650 General Fund Budget. The ending General Fund Cash Balance on December 31, 2016 was \$1,887,641. This is an increase of \$53,894 in the 2016 General Fund Cash Balance.

The Western Boone School Corporation's student count from 2015-2016 to 2016-2017 increased by 2 students. This increase was a welcome event since the 2016-2017 projected student count was to be down by 40.

The General Fund Revenue received from the State of Indiana in 2016 is as follows:

Basic Tuition Support:	\$8,360,793
Honors:	\$ 70,180
Special Education:	\$ 806,575
Career & Technical:	\$ 213,550
Complexity Grant:	\$ 908,431
Performance Grant:	\$ 128,948
Summer School:	<u>\$ 16,210</u>
Total 2016 State Revenue:	\$10,504,687

In April 2016, the Corporation obtained a General Obligation Bond in order to handle the financing of several needed projects. \$1,990,000 was to be spent at the Western Boone Jr-Sr High School and \$975,000 was split between Granville Wells Elementary School and Thorntown Elementary School. As of December 31, 2016 the GO Bond Construction Project has a cash balance of \$483,366.

In November 2016, the 2009 Bond (\$27,450,000) was refinanced in attempt to provide some savings to the Corporation. The Bond Refunding enabled the interest rate to go from 4.5% to 2.3% which produced a savings of \$1,575,776. The 2016 Refunding Bonds will still pay off in December 31, 2028.

ADJOURNMENT

Board motion:

Motion: Second: (discussion) Vote:

CASH FLOW 2016 - GENERAL FUND

	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	TOTALS
Cash Balance	1,823,748	1,667,563	1,687,803	1,670,277	1,716,217	1,787,884	1,819,462	1,921,064	2,102,192	1,781,516	1,800,367	1,844,772	1,877,641
Income													
Interest	1,604	1,427	1,470	1,328	1,448	1,436	1,737	1,680	1,570	1,520	1,542	1,779	18,640
Student Fees	738	10,184	1,048	1,333	3,018	16,777	15,892	15,892	1,047	345	2,887	826	54,412
Preschool Tuition	9,431	8,492	5,220	8,575	4,880	2,690	2,690	10,355	6,970	8,778	7,760	9,135	84,275
Refunds	27						38						68
Congressional Interest	853,645	852,120	852,036	859,198	859,404	861,952	827,898	836,188	837,516	833,478	898,642	920,759	10,285,037
Basic Grant (State)		63,235										66,714	128,949
Performance Grant						330							330
Remediation/Prev													15,980
Summer School									21,185				21,185
Other Schools													47,286
Transfers	32,921	14,176	1,293	3,097	356	16,556			38,338	189	1,689	16,565	95,208
Other Misc	898,565	950,038	861,067	873,531	869,103	880,678	849,141	887,697	897,440	844,410	928,409	1,031,187	10,761,267
Total Revenues	898,565	1,848,804	2,709,670	3,693,201	4,452,304	5,332,992	6,182,124	7,069,820	7,957,261	8,801,871	9,730,080	10,761,287	
Cum Tot Rev.													
Expenses													
Payroll/SS/Medicare	856,107	734,750	636,730	594,098	626,726	616,006	581,937	533,857	830,766	634,129	608,740	713,382	8,037,230
Employee Benefits	83,488	81,283	79,658	73,973	75,006	85,245	88,030	76,591	78,430	80,166	78,061	86,151	828,043
TRF/PERF	50,628	44,577	38,778	34,639	36,527	35,751	35,073	35,801	54,166	35,812	35,688	44,487	478,627
Transfers										1,100		1,850	35,178
Special Ed Coop			53,511	53,511								38,840	145,861
Voc Ed - Coop/J Exvt	25,802		15,253							9,199	31,500	14,993	99,747
Insurance			66,988						28,564		39,884	1,852	134,887
SRO Officer	15,583		66,988	23,533		17,417						1,852	134,887
Contracted Services			5,387	23,533									27,318
CLAIMS - Misc	23,174	35,677	5,387	7,420	59,177	14,511	72,489	59,520	118,191	85,155	90,131	99,784	768,950
Total Expenses	1,054,750	929,798	878,592	827,591	797,437	849,100	747,540	706,568	1,208,117	825,659	884,004	998,318	10,707,374
Cash Balance	1,667,563	1,687,803	1,670,277	1,716,217	1,787,884	1,819,462	1,921,064	2,102,192	1,781,516	1,800,367	1,844,772	1,877,641	
Encumbrances (2016)	246,996												63,693
2016 Appropriation	11,603,660												
Cum Tot Exp.	1,054,750	1,984,549	2,883,141	3,690,731	4,488,168	5,337,288	6,024,808	6,791,378	7,998,493	8,826,062	9,709,066	10,707,374	
Remain Approp	10,796,896	9,668,087	8,987,505	8,189,914	7,367,477	6,513,378	5,765,838	5,069,270	3,851,153	3,025,594	2,141,580	1,143,272	
% Approp Remain	93.04%	86.03%	77.46%	70.32%	63.45%	56.13%	48.69%	43.60%	33.19%	28.07%	18.46%	9.86%	

[Prop/Lab/WorkCamp]
 [1/2 General - 1/2 Grant]
 [Speech/HR & OT]

	DEBT	CPF	TRANSPORTAT	BUS REPLACE	TOTALS
	Property Tax	Property Tax	Property Tax	Property Tax	
2016 Tax Levy	2,965,496	1,280,510	1,266,699	408,422	5,921,127
4/29/2016	326,781.00	140,945.24	139,424.94	44,955.24	652,106.42
6/27/2016	1,439,554.02	620,744.48	614,048.83	197,990.07	2,872,337.40
10/24/2016	116,932.27	50,395.29	49,851.69	16,073.96	233,253.21
12/21/2016	1,122,838.48	484,113.76	478,891.85	154,411.06	2,240,255.15
2016 TOTAL PD	3,006,105.77	1,286,198.77	1,282,217.31	413,430.33	5,997,952.18
BALANCE	(40,609.77)	(15,688.77)	(15,518.31)	(5,008.33)	(76,825.18)
%	101.37%	101.23%	101.23%	101.23%	
2016 Tax Rate	0.4509	0.1947	0.1926	0.0621	0.9003
Assess Value = \$657,683,746					

FUND REPORT
 DECEMBER 31, 2016

FUND	TITLE	BALANCE BEGIN OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEGIN OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
** BANK #	0							
100	GENERAL FUND	1823747.80	10761267.78	10707374.20	1844771.92	1031186.84	998317.38	1877641.38
200	DEBT SERVICE FUND	1341536.33	3288987.79	3303209.00	1718952.54	1263016.58	1654654.00	1327315.12
350	CAPITAL PROJECTS	476289.58	1427380.58	1464724.19	-15454.78	544643.08	90242.33	438945.97
410	SCHOOL BUS OPERATING FUND	711334.76	1409626.93	1314822.86	362217.19	538766.32	94846.68	806138.83
420	TRAN SCH BUS REPLACEMENT	118293.13	452390.15	373818.00	23148.24	173717.04	0.00	196865.28
610	RAINY DAY FUND	1055120.08	150000.00	0.00	1205120.08	0.00	0.00	1205120.08
700	CONSTRUCTION	621.90	0.00	0.00	621.90	0.00	0.00	621.90
715	GO BOND - 2016 PROJECT	0.00	3007858.90	2524492.35	503338.01	127.59	20099.05	483366.55
800	SCHOOL LUNCH FUND	463262.12	914173.44	905441.55	461621.56	83642.03	73269.58	471994.01
900	TEXTBOOK RENTAL	169439.70	150158.82	131584.74	182401.63	7110.69	1498.54	188013.78
1200	LEVY EXCESS	2763.27	0.00	0.00	2763.27	0.00	0.00	2763.27
1920	SAFE HAVEN GRANT	-1518.54	11650.25	14645.36	-2900.83	0.00	1612.82	-4513.65
2004	DONATION - GW SCHOOLS	926.84	0.00	0.00	926.84	0.00	0.00	926.84
2005	DONATIONS-WB SCOREBOARD	3609.00	0.00	0.00	3609.00	0.00	0.00	3609.00
2920	WEBO EDUCATION FOUNDATION	163610.18	64272.30	47103.77	181732.84	400.00	1354.13	180778.71
3028	FORMATIVE ASSESSMENT GRAN	0.00	39309.26	30056.00	451.36	21245.90	12444.00	9253.26
3110	RADIO/TV VOC ED PROGRAM	-2813.95	19318.50	10258.35	-4760.30	11006.50	0.00	6246.20
3190	TECHNOLOGY ADVANCEMENTS	0.00	167200.00	167200.00	0.00	0.00	0.00	0.00
3200	ADULT EDUCATION	29112.87	24846.71	27271.11	22779.47	5095.12	1186.12	26688.47
3230	HIGH ABILITY GRANT - GT	-1798.30	32754.00	35096.69	-2579.39	0.00	1561.60	-4140.99
3250	MEDICAID REIMB - STATE	177.60	29050.86	5187.55	25762.36	296.75	2018.20	24040.91
3270	SECURED SCHOOL SAFETY GRA	0.00	33726.50	33726.49	0.01	0.00	0.00	0.01
3710	NON-ENGLISH SPEAKING	567.65	0.00	0.00	567.65	0.00	0.00	567.65
3720	SCHOOL TECHNOLOGY FUND	4082.94	8928.50	8360.42	2910.02	1741.00	0.00	4651.02
3749	CAREER & TECH ADV FUND	0.00	8457.81	0.00	8457.81	0.00	0.00	8457.81
3900	WBMAMNT GRANT	346.00	160.00	0.00	506.00	0.00	0.00	506.00
3901	PRE-SCHOOL GRANT	21905.21	8642.00	220.00	30327.21	0.00	0.00	30327.21
3902	SYNERGY LEADERSHIP GRANT	878.75	0.00	0.00	878.75	0.00	0.00	878.75
3910	COM FNDTN BOONE-LIFESKILL	7.81	0.00	0.00	7.81	0.00	7.81	0.00
3920	BCMG GRANT- WB LIFESKILLS	101.13	0.00	101.13	101.13	0.00	101.13	0.00
3930	WBBUS GRANT	53.00	0.00	0.00	53.00	0.00	0.00	53.00
3940	ENERGY CLUB GRANT	1000.00	0.00	0.00	1000.00	0.00	0.00	1000.00
3950	YAR-MENTOR GRANT - WB	1123.62	0.00	940.00	183.62	0.00	0.00	183.62
3960	COMM ART GRANT - YAR	146.97	0.00	0.00	146.97	0.00	0.00	146.97
3970	STRATEGIC PLAN GRANT	3502.19	1907.04	4578.44	830.79	0.00	0.00	830.79
3990	SMART RESOLUTIONS/(NDG)*	16542.58	0.00	1882.06	14660.52	0.00	0.00	14660.52
4130	TITLE I	-12148.02	122232.27	120232.33	-10369.69	10369.69	10148.08	-10148.08
5251	SPEC NEEDS GRANT- PT B	-26373.68	316389.29	328978.03	-39517.07	39517.00	38962.35	-38962.42

INSTALLED BY THE WESTERN BOONE CO COMMUNITY SCHOOL CORP. XXXX
FUND REPORT
 DECEMBER 31, 2016

FUND	TITLE	BALANCE BEGIN OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEGIN OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
5401	PRE-SCHOOL FED 619 GRANT	0.00	10822.00	10822.00	0.00	0.00	0.00	0.00
6460	MEDICAID REIMB - FEDERAL	0.00	57722.59	0.00	57132.99	589.60	0.00	57722.59
6840	TITLE II -(A)- #84.367	-7485.61	39163.82	32704.02	-3709.27	3709.27	1025.81	-1025.81
6880	ENGLISH LANGUAGE TH-3	843.23	0.00	500.00	343.23	0.00	0.00	343.23
** Subtotal **		6358808.14	22558398.09	21605338.45	6579034.39	3736183.00	3003349.61	7311867.78
** BANK # 1								
9210	FEDERAL WITHHOLD TAX	0.00	795324.23	795324.23	0.00	65946.94	65946.94	0.00
9220	SOC/SECURITY - CERT	0.00	664375.97	664375.97	0.00	59502.37	59502.37	0.00
9230	STATE TAX - PR	0.00	275390.59	275390.59	0.00	24345.10	24345.10	0.00
9240	C.A.G.I.T.	0.00	96864.53	96864.53	0.00	8559.06	8559.06	0.00
9250	TEACHERS RETIREMENT	0.00	1036.05	1036.05	0.00	233.57	233.57	0.00
9270	HEALTH INS -125	27452.81	375174.21	372936.48	33603.52	29690.54	33603.52	29690.54
9290	403B PRE-TAX ANNUITY	0.00	178180.92	178180.92	0.00	14756.96	14756.96	0.00
9300	ROTH AFTER TAX - ANNUITY	0.00	63840.56	63840.56	0.00	5477.20	5477.20	0.00
9310	ONE AMERICA LOAN REPAYMNT	0.00	1845.74	1845.74	0.00	141.98	141.98	0.00
9320	AFLAC - PRETAX	0.00	16021.62	16021.62	0.00	1290.76	1290.76	0.00
9330	ISTA DUES	0.00	17962.85	17962.85	0.00	2266.50	2266.50	0.00
9340	AFLAC - FLEX-MED 125	1220.82	0.00	1220.82	0.00	0.00	0.00	0.00
9350	LTD	1580.08	20429.00	20440.87	1556.94	1568.21	1556.94	1568.21
9470	HEALTH INS - AFTER TAX	7987.36	94089.64	92382.37	9035.71	8542.71	7883.79	9694.63
9480	AFLAC - AFTER TAX	621.49	5122.60	5244.33	543.34	350.70	394.28	499.76
9490	GARNISHMENT	0.00	5634.00	5634.00	0.00	300.00	300.00	0.00
9500	LIFE INSURANCE	0.00	6549.00	6549.00	0.00	0.00	0.00	0.00
9510	LIFE - ADDL	1869.33	21882.38	21339.20	2362.71	1754.48	1704.68	2412.51
9660	EDUCATION FOUNDATION-PR	879.00	4067.00	1758.00	2831.00	357.00	0.00	3188.00
9770	EXTRA CURR ACCT	-505.14	43169.40	42664.26	0.00	2053.86	2053.86	0.00
** Subtotal **		41105.75	2686960.29	2681012.39	49933.22	227137.94	230017.51	47053.65
*** Total ***		6399913.89	25245358.38	24286350.84	6628967.61	3963320.94	3233367.12	7358921.43



225 West Main Street, PO Box 668, Lebanon, IN 46052
P 765-482-0110 | F 765-483-3444

KENT M. FRANSEN
kfrandsen@parrlaw.com
765-483-3425, ext. 143

December 16, 2016

Ms. Melissa Smith
3549 West 550 South
Lebanon, IN 46052

Mr. Mike Martin
5037 West 650 North
Thorntown, IN 46071

Mr. Dennis Reagan
9142 North 675 West
Thorntown, IN 46071

Mr. Rick Davis
5457 Evans Road
Thorntown, IN 46071

Mr. Brian Gott
1712 South 900 West
Jamestown, IN 46147

Mr. Phil Foster
6541 South Darlington Road
Jamestown, IN 46147

Mr. Shane Steimel
5730 Elm Swamp Road
Lebanon, IN 46052

RE: Western Boone Schools
Legal Representation for 2017

Dear Board Members:

It has been our practice each year to advise board members of our interest in continuing to serve as the school district's general counsel for the coming year. The decision on the appointment of counsel is normally made at your annual organizational meeting in January, but it doesn't have to be made at that time. We serve as counsel at the board's pleasure, and you can make a decision on who serves as your counsel in general or on a particular matter at any time. The Board may also terminate its relationship with our firm at any time and for any reason.

Hopefully you and the administration have been satisfied with our legal representation. We have enjoyed our relationship with you and previous boards and look forward to being of service to the Western Boone Schools if that is your pleasure.

INDIANAPOLIS

251 North Illinois Street, Suite 1800, Indianapolis, IN 46204
P 317-269-2509 | F 317-269-2514

www.parrlaw.com

Western Boone County Community
School Corporation Board Members
December 16, 2016
Page 2

For the past several years we have worked for you under a retainer arrangement calling for us to be paid \$6,000 per year at \$500 per month. We track our time each month and the retainer has covered the first few hours of our time each month with no charge beyond the retainer amount unless additional time or expense was incurred. Services beyond the retainer are billed at an agreed hourly rate on a monthly statement that itemizes the time or expense and describes the work performed.

For normal work in 2017 we propose to keep the current \$500 monthly retainer in effect and charge my time (or that of whichever attorney is working on a matter) at the rate of \$235 per hour. This is an increase of \$10 an hour over the rate that has been in effect this past year. It is considerably below my normal hourly rate as a practicing attorney and the rate many central Indiana school attorneys are charging for their work. I hope you believe my services are valuable and worth the cost.

As in the past, we would also expect to be reimbursed for any out-of-pocket expenses we might advance or incur in performing work on behalf of the school corporation. Those have not been significant in amount but they can include things like mileage or parking, photocopying, filing fees, etc.

Should there be a building project involving a bond issue or other special financing, we would discuss and agree on a special fee arrangement for that particular work once the project is sufficiently identified.

We attempt to provide timely and professional service to Western Boone and are sensitive to the high cost of legal representation and the seemingly ever-increasing need for legal assistance. I have been representing schools for nearly forty years and am able to respond to many inquiries without having to go to the law books. I also attempt to keep your costs to a minimum in a variety of ways. For example, I recommend ways to avoid legal problems before they arise: regularly update the administration on recent legal developments; assign particular tasks to the attorney in our firm having the most expertise in the area; use lower cost paralegals and student law clerks to perform tasks they can handle; do not attend board meetings unless it is necessary or is requested by you or the Superintendent; subscribe to and keep current with publications devoted to the legal affairs of public schools; regularly attend (at no cost to you) seminars and workshops put on for the benefit of school attorneys; communicate with ISBA staff counsel and other school attorneys to learn of their experiences and suggestions; and explore and utilize the benefit of all coverage available under your various liability insurance policies whenever it is available.

Western Boone County Community
School Corporation Board Members
December 16, 2016
Page 3

We communicate most often with your Superintendent and other members of the administrative team, since they are the ones charged with the day-to-day activities of the school system. But I am certainly willing to talk with any of you at any time. Our client is the school corporation, not the Superintendent, and you as board members have the ultimate legal responsibility for the conduct of its affairs. If at any time you have questions about the role we play or our services in a particular instance, please let me know. I want you to be comfortable with our representation and need to know what you expect.

If these arrangements are agreeable, you merely need to approve the retention of our firm as general counsel on these terms. Because this letter serves as the record of the terms under which we serve as your attorneys, it is a public record open to anyone who would wish to see it.

I look forward to working again with you next year. If you or Superintendent Ramey has questions about this arrangement or our services at any time, please give me a call.

Thank you for your consideration.

Very truly yours,

PARR RICHEY OBREMSKEY FRANSEN
& PATTERSON LLP

By



Kent M. Frandsen

slm

cc: Mr. Rob Ramey, Superintendent
727024



BOONE-CLINTON-NORTH WEST HENDRICKS JOINT SERVICES

*1122 N. Lebanon Street
Lebanon, IN 46052*

Tracey Shriver, M.S.
Director of Exceptional Needs

*Office 765-483-3090
1-800-423-5107
Fax 765-483-3087*

Madeline Sandberg, M.S.
Assistant Director

AUTHORIZATION TO SIGN AGREEMENTS FOR ALTERNATIVE SERVICES AND PRIVATE RESIDENTIAL SCHOOL PLACEMENTS

The Board of School Trustees of the Western Boone County Community School Corporation by vote at the _____, meeting hereby authorize the following persons to sign agreements for alternative and private residential school placements as the designees for the President and Secretary of the Board.

Designee for President: _____ **Rob Ramey, Superintendent** _____

Designee for Secretary: _____ **Vivian Norman, Business Manager** _____

This authorization is valid through January 9, 2018

Date Signed

Signature of President

Date Signed

Signature of Secretary

PARTICIPATING SCHOOL CORPORATIONS

*Clinton Central School Corporation • Clinton Prairie School Corporation
Lebanon Community School Corporation • North West Hendricks School Corporation
Rossville Consolidated School District • Western Boone County Community School Corporation*



Thorntown Public Library
124 N. Market St.
Thorntown, IN 46071

Phone 765-436-7348
Fax 765-436-7011
<http://thorntownpl.org>

"Building our future on the foundation of the past"

December 22, 2016

Board of Trustees
Western Boone County Community Schools
1201 N SR 75
Thorntown, IN 46071

Dear Board,

Roger Boettcher has been serving on the Thorntown Public Library board of trustees since January 2011. He has been a responsible, thoughtful and enthusiastic member of the board throughout his service. Unfortunately, he decided to resign his position from the board to focus on other aspects of his personal and professional life. Roger's four-year term will expire on December 31, 2018.

Daniel Fisher, 4351 N 600 W, Thorntown, has indicated that he is interested in serving on the library board. He attended our December meeting and said he "hopes they're all as interesting as this one." Dan plans to send you a letter of introduction and interest regarding the appointment.

Your other two appointments to the board are Fern Miner and Barney Lewis. Fern's experience, professionalism, and knowledge are assets to the board and to the community. She has been on the board since 2008 and is currently serving as treasurer-liaison. Barney Lewis is brand-new to us, but has been enthusiastic and curious during the two meetings he has attended.

Fern lives in Jefferson Township, Barney in Sugar Creek, and Dan in Washington—so all three taxed townships will continue to have equal representation from the Western Boone School Board.

In the event that the board sees fit to appoint Dan to the Thorntown Public Library board, I have enclosed a Certificate of Appointment.

Thank you for your consideration.

Sincerely,

Christine M. Sterle, Director

enc.

