

BOARD MINUTES

Regular Meeting of the Board

MAY 14, 2012

7:00 P.M.

WELCOME – Board members in attendance: Mike Biesecker, Jane Faggetti, Phil Foster, Bruce Guernsey
Bill Noland, Debbie Smith, Shane Steimel

PLEDGE OF ALLEGIANCE

PRAYER

MINUTES OF THE APRIL 16, 2012 MEETING

The Chair will entertain a motion to approve the minutes of the April 16, 2012 regular board meeting.

Board motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 7-0

REPORTS

Technology Professional Development presented by Kyle Whiteley

DONATIONS

I recommend the Board accept the donations from Psi Iota Xi Sorority of \$750.00 for Western Boone Jr-Sr High's Library, Art Department, and Music Departments, plus \$500.00 each to Granville Wells Elementary and Thorntown Elementary's Library, Art Department and Music Department.

Board motion: So Moved

Motion: Bruce Guernsey Second: Mike Biesecker (discussion) Vote: 7-0

COMMODITY QUOTES

I recommend the Board approve the Commodity Quotes for bakery items, dairy products, trash removal services, and LP gas as presented for the 2012-2013 school year.

Bakery – Aunt Millie's Bakery

Dairy – Prairie Farms

Trash Services – Smith Trash Service

LP Gas - Co-Alliance

Board motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 7-0

EXTENDED FIELD TRIPS:

I recommend the Board approve the following extended field trips as presented:

- Varsity Girls Basketball Camp, Rich Schelsky, June 8-10, 2012 to University of Louisville.
- Varsity Girls Golf Camp, Koren Gray, June 15-16, 2012 to The Legends Golf Course.
- Jr High Girls Basketball Camp, Rich Schelsky, July 9-11 to Union College in Kentucky.

Board motion: So Moved

Motion: Debbie Smith Second: Bruce Guernsey (discussion) Vote: 7-0

NON-RESIDENT TRANSFER STUDENTS:

I recommend the Board approve the following Non-Resident Student Transfers for the 2012-13 school year with parents/guardians being responsible for transportation to and from school:

Mary Keesee – grade 7, Western Boone Jr/Sr High School, parents – Zack & Maria Keesee

Board motion: So Moved

Motion: Bill Noland Second: Phil Foster (discussion) Vote: 7-0

ADDITIONAL EXTENDED FIELD TRIP

I recommend the Board approve the Western Boone FFA to attend the State FFA Conference at Purdue University from June 18th – June 20th.

Board motion: So Moved

Motion: Bruce Guernsey Second: Mike Biesecker (discussion) Vote: 7-0

HANDBOOK REVISIONS:

I recommend the Board approve the handbook revisions for the 2012-13 school year for Granville Wells Elementary and Thorntown Elementary as presented.

Board motion: So Moved

Motion: Bruce Guernsey Second: Phil Foster (discussion) Vote: 7-0

SPEECH/LANGUAGE PATHOLOGIST:

I recommend the Board approve the restructuring of the speech/language pathologist positions from one full-time certified speech/language pathologist, one 5-days a week speech assistant, and one two-day a week part-time certified pathologist; to one full time and 1 part-time certified speech/language pathologists due to the increase in student case load, paper/documentation requirements and case conference requirements beginning with the 2012-2013 school year.

Board motion: So Moved

Motion: Shane Steimel Second: Debbie Smith (discussion) Vote: 7-0

ELEMENTARY SCHOOLS TEXTBOOKS & FEES:

I recommend the Board approve the Elementary School Textbooks & Fees for the 2012-2013 school year as presented.

Board motion: So Moved

Motion: Debbie Smith Second: Mike Biesecker (discussion) Vote: 7-0

SALVAGE ITEMS:

I recommend the Board approve the items on list Attachment SALV051412 as salvage. Items have no value. (copy attached)

Board motion: So Moved

Motion: Bill Noland Second: Debbie Smith (discussion) Vote: 7-0

PERSONNEL

Retirement

- Marilyn Davis – School Bus Monitor
- Ester McCord – School Bus Driver

Resignations

Rebecca Durbin – resignation from Full-time Speech Pathologist moving to Part-time Speech Pathologist

Employment – All positions are pending clear background checks.

- Marilyn Akers – WeBo Cafe – Moving from Sub-cook to part-time cook-beginning 4/30/12
- Daniel Pierce – WeBo – Science Department beginning with the 2012-2013 school year
- Jim Merlie – WeBo – Special Educational Department beginning with the 2012-2013 school year
- Varsity Boys Basketball Coach - WeBo

Athletics:

- Jennifer Jones – Volunteer Assistant Swim Coach
- Blaire Kinslow – Volunteer Assistant Swim Coach

Board motion: So Moved

Motion: Debbie Smith Second: Bruce Guernsey (discussion) Vote: 7-0

MEMORANDUM

TO: Dr. Judi Hendrix, Superintendent
School Board Members

FROM: Vivian Norman, Business Manager

DATE: May 10, 2012

SUBJECT: 2012-13 Commodity Quote Recommendations

There were three quotes submitted for the bakery products; two quotes for dairy products and LP Gas; and one quote for trash removal service. Quote amounts are reflected on the attached spreadsheets:

1. Aunt Millie's Bakeries, Interstate Brands and Klosterman Baking Company provided quotes for the bakery products. Because some of the quoted packaged products contained different packaging count sizes, you will notice some variance in the quantity amounts between vendors. The quantity amounts were changed in order to break down the costs and compare "apples to apples". Aunt Millie's Bakeries, our current provider, provided a quote of \$14,181; while Klosterman Baking Company quote came in at \$14,670. They are once again close quotes with only a \$489 difference between them. Interstate Brand submitted a quote of \$16,207. I recommend the board approve Aunt Millie's Bakeries as our bakery provider for the 2012-2013 school year. They have been very pleased with their service and the quality of their product.
2. There were two quotes for the dairy products which included a firm and an escalator quote: Prairie Farms and Schenkel's Dairy. The Corporation has always opted to go with the firm price for the dairy needs. Prairie Farms submitted a firm quote of \$52,761.60 while Schenkel's Dairy firm quote totaled \$51,591.60 which is a difference of \$1,170. Pam Swisher, School Lunch Director, informed me that when Schenkel's Dairy was the dairy provider that there were several issues with product delivery. Since these quotes are fairly close, the School Lunch Director would prefer to continue with Prairie Farm who has a slightly higher quote due to the fact that they are the more responsible company. I recommend the board approve Prairie Farms as the 2012-2013 dairy product provider.
3. There was only one quote for the 2012-2013 trash removal service. Smith Trash Service submitted a quote of \$2,000.00 per month for the months of August, 2012 thru May, 2013 with a \$60.00 cost for any additional pick up during June and July. Last year, Smith Trash Service received the bid of \$1,800.00 per month with a \$60.00 cost for any additional pick up during the summer months. I recommend the board approve the quote from Smith Trash Service.
4. There were quotes received from AmeriGas and Co-Alliance for the 2012-2013 LP Gas. Amerigas gave a firm quote of \$1.4555 and then a floating quote of \$.30 over the fixed margin of the AmeriGas Market Index Price which would currently be \$1.409. Co-Alliance gave a firm quote of \$1.4355 and a floating quote of \$.15 margin over terminal which stands at \$1.2771 on 5/2/12. I am recommending that the board accept the lowest firm price from Co-Alliance which is \$1.4355.

WESTERN BOONE'S COMMODITY QUOTES: 2012-2013

BAKERY:

Aunt Millie's Bakeries

	Quantity	Firm Quote	Total Cost	Escalator Quote	Total Cost
Wheat Hamburger Buns (12 ct)	4000	\$ 1.34	\$ 5,360.00		
Wheat Sandwich Bread (22oz)	3000	\$ 1.23	\$ 3,690.00		
Texas Toast (22oz)	200	\$ 1.23	\$ 246.00		
Whole Grain Hot Dog Buns (12ct)	667	\$ 1.34	\$ 893.78		
Footlong Hot Dog Buns (6ct)	400	\$ 1.90	\$ 760.00		
Deil Buns (8ct)	450	\$ 1.45	\$ 652.50		
Sub Sandwich Buns (6ct)	300	\$ 1.33	\$ 399.00		
Sheet Rolls-wheat (24ct)	1000	\$ 2.18	\$ 2,180.00		
Total		\$	\$ 14,181.28		

Interstate Brands

Whole Grain Buns (8 ct)	6000	\$ 1.14	\$ 6,840.00		
Wheat Sandwich Bread (20oz)	3000	\$ 1.54	\$ 4,620.00		
Texas Toast (24 oz)	200	\$ 1.11	\$ 222.00		
Whl Grain Hot Dog Buns (8 ct)	1000	\$ 1.15	\$ 1,150.00		
Ftlong Hot Dog Buns (6 ct)	400	\$ 1.52	\$ 608.00		
Deil Buns (6ct)	600	\$ 1.09	\$ 654.00		
Sub Sandwich Buns (6ct)	300	\$ 2.01	\$ 603.00		
Sheet Rolls-white (24ct)	1000	\$ 1.51	\$ 1,510.00		
Total		\$	\$ 16,207.00		

Klosterman Baking Company

Wheat Hamburger Buns (12 ct)	4000	\$ 1.44	\$ 5,760.00		
Wheat Sandwich Bread (28 oz)	3000	\$ 1.12	\$ 3,360.00		
Texas Toast (24 oz)	200	\$ 1.05	\$ 210.00		
White Wheat Hot Dog Buns (12 ct)	667	\$ 1.38	\$ 920.46		
Ftlong Hot Dog Buns (6 ct)	1000	\$ 1.32	\$ 1,320.00		
Wheat Hoagie Roll (8 ct)	450	\$ 1.44	\$ 648.00		
Hoagie Roll (22 oz) - (8 ct)	300	\$ 1.44	\$ 432.00		
Sheet Rolls (24 ct)	1000	\$ 2.02	\$ 2,020.00		
Total		\$	\$ 14,670.46		

** Afternoon Deliveries Only**

	Quantity	Firm Quote	Total Cost	Escalator Quote	Total Cost
DAIRY:					
Prairie Farms					
1% Chocolate Milk	180000	0.229 \$	41,220.00	0.22 \$	39,600.00
1% White Milk	18000	0.229 \$	4,122.00	0.22 \$	3,960.00
Skim Milk	3600	0.229 \$	824.40	0.22 \$	792.00
1% Strawberry Milk	28800	0.229 \$	6,595.20	0.22 \$	6,336.00
		Total \$	52,761.60	Total \$	50,688.00
Schenkel's					
1% Chocolate Milk	180000	0.224 \$	40,320.00	0.228 \$	41,040.00
1% White Milk	18000	0.224 \$	4,032.00	0.228 \$	4,104.00
Skim White Milk	3600	0.219 \$	788.40	0.223 \$	802.80
1% Strawberry Milk	28800	0.224 \$	6,451.20	0.228 \$	6,566.40
		Total \$	51,591.60	Total \$	52,513.20
LP GAS:					
AmeriGas					
	42,500	\$ 1.4555	\$ 61,858.75	\$ 1.409	\$ 59,882.50
(.30 fixed margin over AmeriGas Market Index Price)					
Co-Alliance					
	42,500	\$ 1.4355	\$ 61,008.75	1.2771 \$	54,276.75
(.15 fixed margin over terminal)					
TRASH REMOVAL SERVICE:					
Smith Trash Service					
		\$2,000.00	**Summer Months - \$60.00 per each pick up**		

To: Dr. Hendrix and School Board Members
 From: Susan Ottinger/Tricia Stanley
 Re: 2012-2013 Student Handbook Revisions or Changes
 Date: May 7, 2012

We recommend that the current edition of the Granville Wells Elementary School Student Handbook be approved and adopted with the following changes and corrections:

- | | |
|----------------|--|
| 1. Entire book | Change all dates from 2011-2012 to 2012-2013 |
| 2. Cover | Change cover dates to reflect 2012-2013 school year |
| 3. Page 2 | Change table of contents as appropriate |
| 4. Page 3 | Change Mrs. Stanley's name to Tricia in the Parent Letter |
| 5. Page 4 | Add new 2012-2013 calendar |
| 6. Page 5,6 | Update School Personnel as appropriate |
| 7. Page 11 | <p>Add Elementary School Cafeteria Charging Policy:
 <i>Parents will receive a low-balance notification via email and paper copy once the student's account reaches \$8.00. Students may be served until their account reaches a negative balance of \$8.00. If the account is not replenished, students will be served a cheese sandwich and milk. Once funds are replenished, the account will then be charged for the cheese sandwich and milk. Based on financial criteria, parents may apply for free/reduced meals.</i></p> <p>Update lunch and breakfast prices as applicable.</p> |
| 8. Page 12 | Update 2012-2013 Immunization Policy |
| 9. Page 17 | <p>Remove handwriting and citizenship from #3, and the statement related to an F on the midterm from #5. <i>Midterms are used as an indication for improvement needed, but do not remove a child from athletic participation. An F on the report card would prevent a student from participating in athletics until the next mid-term report.</i></p> |
| 11. Page 18 | <p>Add High Ability Program statement to Gifted and Talented:
 <i>The G/T Program is for students in grades two, three, four, five, and six who have demonstrated above average ability on achievement test scores and classroom performance.</i>
 <i>The following measures may be used to identify students:</i>
 <i>SAGES Achievement Assessment, SAGES Test of Non-Verbal Intelligence</i>
 <i>STAR Reading Assessment, STAR Math Assessment, ISTEP Test Scores for students in Grades 4-6, Teacher Evaluation and Acuity</i>
 <i>All students in Grades K, 2, 4, and 6 are evaluated for high ability at the beginning of each school year. In addition, students in Grades 1, 3, and 5 may be considered for evaluation with a teacher or parent request, or if the student is a new enrollee and whose school records indicate that the child qualified for high ability programming at the school where the child was previously enrolled. Students who qualify for the High Ability program in previous grades will be reassessed and must qualify for high ability in 4th grade in order to continue in the program. If a student is not chosen to participate in the program, a teacher or parent may submit a formal appeal in writing using the Appeal Form available from the school principal or with a written letter to the Placement Committee stating the reasons why they would like the child to be reconsidered. Parents may also submit additional information as evidence of the child's academic ability. The G/T Program stresses higher level thinking skills, extensive work in academic areas, and students' work on projects that encourage creative solutions. Beginning with the second semester, second grade</i></p> |

students who are identified in both reading and math will meet with the high ability resource teacher for 2 hours every-other week.

Students in third, fourth, fifth, and sixth grades who are identified in both reading and math will meet for 1 hour once a week with the high ability resource teacher.

12. Page 20

Testing Program: Add IREAD, grades K-3, Spring

Update PTO information as appropriate

13. Page 22

Update Textbook Rental Fees for 2012-2013

14. Page 23

Remove Pets in School section, Replace with Air Quality Policy

TO: Dr. Hendrix and School Board Members
 FROM: Pam Taylor/Tricia Stanley
 RE: 2011-12 School Student Handbook Revisions and Changes
 DATE: May 7, 2012

We recommend that the current edition of the Thorntown Student Handbook be adopted with the following changes and corrections:

1. Cover Change all references from 2011/12 to 2012/13 throughout the handbook
2. Page 2 Change table of Contents as appropriate
3. Page 4 Add new 2012/13 calendar
4. Page 5 Update School Personnel as appropriate
Update school lunch cost as needed
5. Page 9 Update Textbook Rental Fees
6. Page 10 Update 2012-13 Immunization Policy
7. Page 14 Update Testing Program
8. Page 15 Update Grade Level Standards
Grade level standards may be accessed by visiting the Indiana Department of Education website-www.doe.state.in.us

9. Page 15 Lunch Program-add procedures established by the Director or of Food Services

Elementary School Cafeteria Charging policy

Parents will receive a low-balance notification via email and paper copy once the student's account reaches \$8.00. Students may be served until their account reaches a negative balance of \$8.00. If the account is not replenished, students will be served a cheese/peanut butter sandwich and milk. Once funds are replenished, the account will then be charged for the sandwich and milk.

Based on financial criteria, parents may apply for free/reduced meals.

10. Page 20 Gifted and Talented Program-update to new guidelines

HIGH ABILITY LANGUAGE FOR ELEMENTARY STUDENT HANDBOOKS:

The G/T Program is for students in grades two, three, four, five, and six who have demonstrated above average ability on achievement test scores and classroom performance.

The following measures may be used to identify students:

SAGES Achievement Assessment

SAGES Test of Non-Verbal Intelligence

STAR Reading Assessment

STAR Math Assessment

ISTEP Test Scores for students in Grades 4-6

Teacher Evaluation

Acuity

All students in Grades K, 2, 4, and 6 are evaluated for high ability at the beginning of each school year. In addition, students in Grades 1, 3, and 5 may be considered for evaluation with a teacher or parent request, or if the student is a new enrollee and whose school records indicate that the child qualified for high ability programming at the school where the child was previously enrolled.

Students who qualify for the High Ability program in previous grades will be reassessed and must qualify for high ability in 4th grade in order to continue in the program.

If a student is not chosen to participate in the program, a teacher or parent may submit a formal appeal in writing using the Appeal Form available from the school principal or with a written letter to the Placement Committee stating the reasons why they would like the child to be reconsidered. Parents may also submit additional information as evidence of the child's academic ability.

The G/T Program stresses higher level thinking skills, extensive work in academic areas, and students' work on projects that encourage creative solutions.

Beginning with the second semester, second grade students who are identified in both reading and math will meet with the high ability resource teacher for 2 hours every-other week.

Students in third, fourth, fifth, and sixth grades who are identified in both reading and math will meet for 1 hour once a week with the high ability resource teacher.

11. Page 25 Update Staff E-mail addresses

To: Members of the Western Boone School Board

From: Tricia Reed, Director of Curriculum and Instruction

Re: Elementary Fees for 2012-13 School Year

Date: May 14, 2012

Elementary fees for the 2012-2013 school year will decrease in all grades, pre-school through 6th. This decrease is primarily due to the decision to continue using the music and art textbooks currently in use at the elementary schools as opposed to adopting new textbooks in 2012-2013. In addition, an Alert Now charge of \$3 has been removed from student fees.

Elementary fee recommendations for the 2012-2013 school year are as follows:

Grade	11-12 School Year	12-13 School Year	Difference
Kdg.	\$64.00	\$62.00	- 2.00
1 st Grade	\$92.00	\$86.00	- 6.00
2 nd Grade	\$101.00	\$95.00	- 6.00
3 rd Grade	\$94.00	\$88.00	- 6.00
4 th Grade	\$101.00	\$95.00	- 6.00
5 th Grade	\$102.00	\$94.00	- 8.00
6 th Grade	\$104.00	\$99.00	- 5.00
Preschool	\$43.00	\$40.00	- 3.00

TT/GW/WB
May 14, 2012

WBCSC Technology Items for Salvage

SALV051412

Item Description	WB Barcode	Item Description	WB Barcode
Dell Optiplex GX 270	05413	Apple 11E Monitor	02282
Dell Optiplex GX 270	05448	Apple 11E CPU	02275
Dell Optiplex GX 270	05544	Dell Monitor (12")	03945
Dell Optiplex GX 270	05643	Dell Monitor (12")	056301
Dell Optiplex GX 270	05649	Dell Monitor (12")	06156
Dell Optiplex GX 270	05662	Dell Monitor (12")	06157
Dell Optiplex GX 270	05663	Dell Monitor (12")	06160
Dell Optiplex GX 270	05664	Dell Monitor (12")	06170
Dell Optiplex GX 270	05665	Dell Monitor (12")	06174
Dell Optiplex GX 270	05666	Dell Monitor (12")	06176
Dell Optiplex GX 260	04412	Dell Monitor (12")	06177
Dell Optiplex GX 280	05754	Dell Monitor (12") 9 Total	NA
Dell Optiplex GX 280	05875	Dell 1700 Printer	05983
Dell Optiplex GX 280	06069	Dell 620	06253
Dell Optiplex GX 280	06070	Dell 620	06306
Dell Optiplex GX 280	06131	Dell 620	06310
Dell Optiplex GX 280	06142	Dell 620	06324
Compaq Deskpro	04522	Dell 280	05896
Compaq Deskpro	04525	Dell 280	06117
Dell monitor	05625	Dell 280	07676
Dell monitor	05780	Dell 280	07675
Dell monitor	NA	Dell 280	05895
JVC VCR/DVD player	07871	Dell 280	07677
Fax Machine	04124	Dell 280	06109
Dell 280	05615	Dell 280	07645
Dell 280	05749	Dell 270	05398
Dell 280	05750	Dell Dimension 4550	05355
Dell 280	05751	Dell Tower	05288
Dell 280	05752	Toshiba Laptop	04928
Dell 280	05873	Compaq Laptop	05677
Dell 280	05874	Dell 1700 Printer	05720
Dell 280	05898	Dell 1700 Printer	05613
Dell 280	05901	Dell 1700 Printer	05612
Dell 280	05903	Dell 5200 Printer	06064
Dell 280	06106	HP DJ450C Plotter	03137
Dell 280	06111	Dell Monitor	05637
Dell 280	06115	Dell Monitor	05551
Dell 280	06118	Dell Monitor	04431
Dell 280	06122	Dell Monitor	04429
Dell 280	06123	Dell Monitor	04427
Dell 280	06125	Dell Monitor	04426
Dell 280	06126	Dell Monitor	05506
Dell 280	06217	Dell Monitor	05436
Dell 280	06218	Dell Monitor	05526
Dell 280	06224	Dell Monitor	06336
Dell 280	06228	Wyse Thin Client	06651
Dell 280	07961	Wyse Thin Client	06665
Dell 270	05501	Wyse Thin Client	06679
Dell 270	05648	Compaq EVO N1020V Laptop	NA
Dell 270	05652		
Dell 240	05033		

Items declared no value and will be properly recycled and data destroyed.

GENERAL FUND COMPARISON REPORT:

As of the end of April, 2012 the General Fund cash balance is \$1,707,163. In the General Fund as of April 30, 2012, we have had a total expenditure of \$3,387,396 or 29% of the 2012 General Fund Appropriated Budget of \$11,782,150.

Choice Savings Special Distribution:

On April 25th, we were notified by the Indiana Department of Education that a special distribution will be made on May 18th to each school corporation and charter school, excluding virtual charter schools, based on the savings resulting from the Choice Scholarship program which was implemented. Western Boone's distribution amount is set to be \$6,617.96. These dollars are to be receipted into the General Fund.