

BOARD MINUTES
BOARD MEETING
ADMINISTRATION BUILDING
July 21, 2025
7:00 P.M.

LIVESTREAM LINK
<https://www.youtube.com/@WesternBooneCountyCommunitySch>

Call to Order: Phil Foster, Brian Gott, Greg Hole, Dennis Reagan, Melissa Smith and Shane Steimel. Absent: Adam Shepherd
Pledge of Allegiance
Prayer

- **MINUTES**

- The Chair entertained a motion to approve the minutes of the June 9, 2025, School Board Meeting.

Motion: Dennis Reagan, Second: Melissa Smith, (Discussion), Vote: 5-0

- The Chair entertained a motion to approve the Work Session June 23, 2025, School Board Meeting.

Motion: Brian Gott, Second: Dennis Reagan, (Discussion), Vote: 5-0

- **REPORT**

- Dennis McKinney, Director of Maintenance, provided an update on the construction project.
- Michelle Fufts, Food Service Director, reviewed the 2024-2025 school year for food services.
- Superintendent Rob Ramey provided an update on teacher evaluation numbers.

ACTION ITEMS

By individual motions, the Board approved/adopted the following items or action.

- **PERSONNEL** All employment recommendations are pending completed satisfactory criminal background history report.
- **Granville Wells**
 - Amy Hartzell – Employment – 5th Grade Teacher effective 2025-2026 school year
 - Andrea Kertamus – Employment – 2nd Grade Teacher effective 2025-2026 school year
 - Kim Bloss – Change in Position – 2nd Grade Teacher to, 6th Grade Teacher effective August 4, 2025
- **Thorntown**
 - Tricia Rigger – Resignation – PreK Teacher effective May 23, 2025
 - Joanna Wright – Employment – 6th Grade Teacher effective 2025-2026 school year
- **Western Boone**
 - Karen Copeland – Resignation – Cook effective May 22, 2025
 - Ed Vansickle – Employment – Part-time Grounds effective June 26, 2025
 - Anthony Weyer – Employment – Computer Technician effective July 28, 2025
 - Macanda Myers – Employment – Math Teacher effective 2025-2026 school year
 - Anthony Carrell – Employment – FFA Instructional Assistant effective August 4, 2025
 - Paige Stanley – Employment – Filling in for Agriculture Teacher FMLA effective August 4, 2025 to, October 24, 2025
- **Western Boone Athletics**
 - Ryan Hawkins – Junior High Boys Tennis Head Coach
 - Anna Jones – Varsity Volleyball Assistant Coach and JV Head Coach
 - Brooke Cummins – 8th Grade Volleyball Head Coach
 - Ella Jones – 7th Grade Volleyball Head Coach

- Addi Jones – 7th Grade Volleyball Assistant Coach
- Mark Ransom – 6th Grade Volleyball Head Coach
- Jeremiah Bloss – High School and Junior High Boys Soccer Assistant Coach
- Marion Lutz – High School and Junior High Boys Soccer Assistant Coach
- **Western Boone Transportation**
 - Jean Labrie – Employment Bus Monitor effective August 1, 2025

Motion: Brian Gott, Second: Greg Hole, (Discussion), Vote: 5-0

BUSINESS

- **2025-2026 District Goals**
 - Superintendent Ramey recommended the Board approve the 2025-2026 District Goals.

Motion: Melissa Smith, Second: Phil Foster, (Discussion), Vote: 5-0

- **Director of Special Education BP – 2040**
 - Superintendent Ramey recommended the Board approve the Director of Special Education Board Policy.

Motion: Dennis Reagan, Second: Greg Hole, (Discussion), Vote: 5-0

- **Repeal BP – 3136**
 - Superintendent Ramey recommended the Board Repeal Board Policy 3136, Teacher Appreciation Grant.

Motion: Phil Foster, Second: Brian Gott, (Discussion), Vote: 5-0

- **Attendance Policy BP – 6020**
 - Superintendent Ramey recommended the Board approve the revised Attendance policy and each school's handbook accordingly to reflect updates to the board policy.

Motion: Brian Gott, Second: Melissa Smith, (Discussion), Vote: 5-0

- **Bullying BP – 6050**
 - Superintendent Ramey recommended the Board approve the revised Bullying policy.

Motion: Greg Hole, Second: Phil Foster, (Discussion), Vote: 5-0

- **Transfer Students BP – 6195**
 - Superintendent Ramey recommended the Board approve the revised Transfer Students policy.

Motion: Dennis Reagan, Second: Greg Hole, (Discussion), Vote: 5-0

- **Emergency Medications BP – 6331**
 - Superintendent Ramey recommended the Board approve the revised Emergency Medications policy.

Motion: Greg Hole, Second: Melissa Smith, (Discussion), Vote: 5-0

- **5th Grade Athletics**

- Superintendent Ramey recommended the Board approve the elimination of school sponsored athletic teams at 5th grade.

Motion: Brian Gott, Second: Phil Foster, (Discussion), Vote: 5-0

- **Launch & Land Contract (formerly B.A.S.E. program)**

- Superintendent Ramey recommended the Board approve the contract between Mental Health America of Boone County and Western Boone Community School Corporation for a term of one school year August 1, 2025 and ending on or about July 31, 2026.

Motion: Melissa Smith, Second: Dennis Reagan, (Discussion), Vote: 5-0

- **School Lunch Prices**

- Michelle Fults, Food Services Director, recommended the Board approve the School Lunch prices for the 2025-2026 school year as presented.

Motion: Phil Foster, Second: Greg Hole, (Discussion), Vote: 5-0

- **Food Service Staff Summer Retention Bonus**

- Michelle Fults, Food Services Director, recommended the Board approve food service staff summer retention bonus of \$1,000.00 to all food service staff members that are employed by August 31, 2025, and completes 2025-2026 school year in good standing.

Motion: Dennis Reagan, Second: Melissa Smith, (Discussion), Vote: 5-0

- **2025-2026 Bus Driver Pay**

- Lisa Pearson, Transportation Director, and Kyle Whiteley, Director of Business & Technology, recommended the board approve changing CDL bus driver pay from route pay to hourly pay for the 2025-2026 school year as presented.

Motion: Dennis Reagan, Second: Greg Hole, (Discussion), Vote: 5-0

- **Salvage “072125”**

- Dennis McKinney, Director of Maintenance, recommended the Board approve items on form “Salvage 072125” declared as salvage.

Motion: Brian Gott, Second: Melissa Smith, (Discussion), Vote: 5-0

- **Non-Resident Students**

- Superintendent Ramey recommended the Board approve the following Non-Resident Students:
 - Ethan Burns – Thorntown, 4th Grade, 2025-2026 school year.
 - Brayden Burns – Thorntown, 6th Grade, 2025-2026 school year.
 - Stephen Mattison – Thorntown, 6th Grade, 2025-2026 school year.
 - Thomas Goss – Western Boone, 9th Grade, 2025-2026 school year.

Motion: Greg Hole, Second: Dennis Reagan, (Discussion), Vote: 5-0

- **CLAIMS**

- The Chair entertained a motion to approve the claims for June 9, 2025, through July 21, 2025, as submitted.

Motion: Melissa Smith, Second: Greg Hole, (Discussion – Kyle Whiteley mentioned the transfer from preschool grant to education fund), Vote: 5-0

- **MONTHLY FINANCIAL REPORTS**

- Kyle Whiteley, Director of Business & Technology, provided an update on the financial reports of the corporation.

- **2026 BUDGET WORKSHOP PRESENTATION**

- Kyle Whiteley, Director of Business & Technology, presented the 2026 Budget Workshop.

- **OTHER**

- **PERSONNEL**

- **Granville Wells**

- Kaylee Wirth – Resignation – 6th Grade Teacher effective 2024-2025 school year

- **BUSINESS**

- **Non-Resident Students**

- Superintendent Ramey recommended the Board approve the following Non-Resident Students:
 - Klaire Kennedy – Granville Wells, PreK, 2025-2026 school year.
 - Kameron Bishop – Granville Wells, 3rd Grade, 2025-2026 school year.
 - Nevaeh Bishop – Granville Wells, 5th Grade, 2025-2026 school year.
 - Zander Reagan – Western Boone, 7th Grade, 2025-2026 school year.

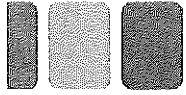
Motion: Dennis Reagan, Second: Greg Hole, (Discussion), Vote: 5-0

- **ANNOUNCEMENTS**

- August 4, 2025 – First Teacher Day
- August 6, 2025 – First Student Day

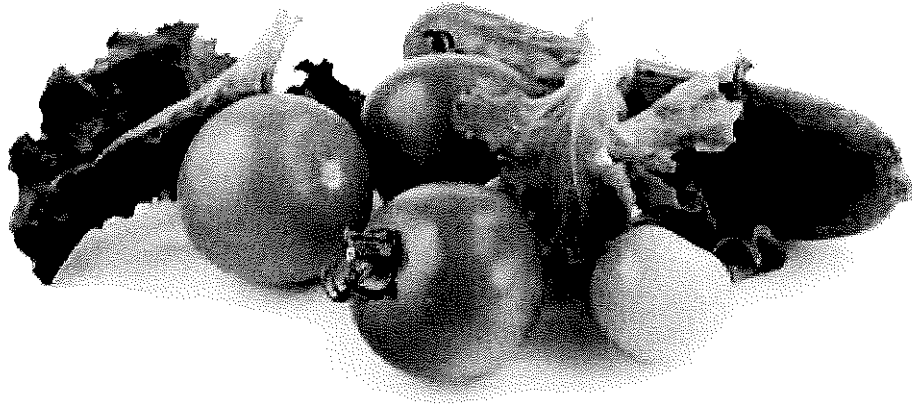
- **ADJOURNMENT**

Motion: Dennis Reagan, Second: Melissa Smith, (Discussion), Vote: 5-0



Western Boone Community Schools

Our Cafeterias 2024-2025



1



Smoothies

Very popular new item. We offered several different flavors.



2

We are still making our pizza in house!

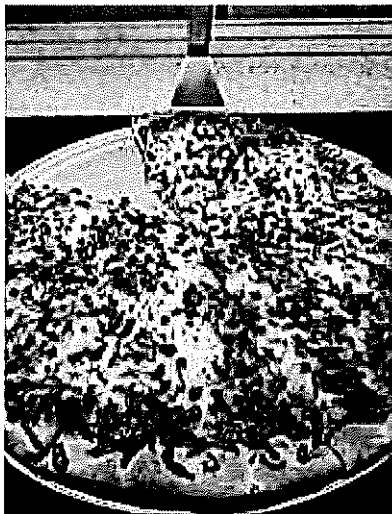


We have since had requests from other school districts for our pizza recipes! We have staff that place take out orders!

We will begin making pizzas in house at our elementary schools this year!

3

Pepperoni Pizza & Cheese still top sellers!



Greek Pizza

4

Fruits and Vegetables

We continue to add more fresh fruits and vegetables. We started by offering at least one fresh fruit and vegetable every single day. My staff took that to the next level and beyond! Now we are offering several fresh options and a salad/toppings bar daily. We have also partnered with Beasley's Orchard to get amazing apple for our students. Our district was going through 9-12 bushels a week! We are serving more fresh fruits and vegetables than ever!



5

Some of our fruit and veggie options



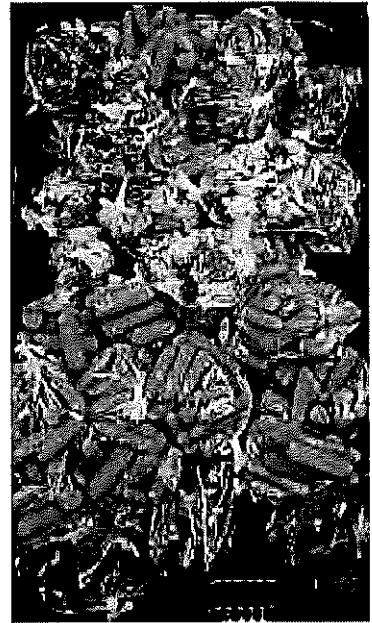
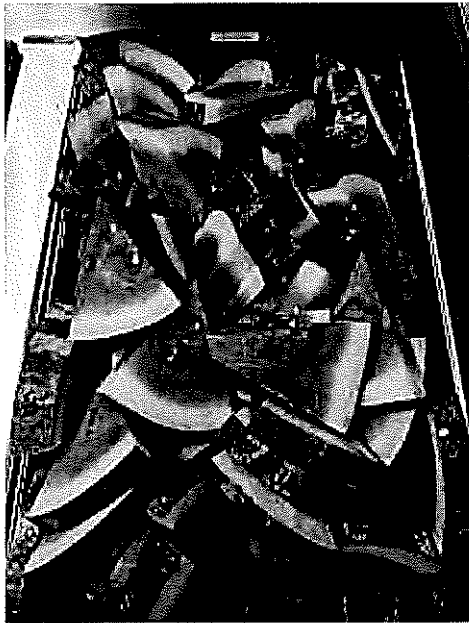
Beasley's Apples and Fresh Oranges



Fresh Fruit Salad

6

Watermelon is always a hit!



Variety of Fresh Veggies Daily!

7

More fresh fruits and veggies



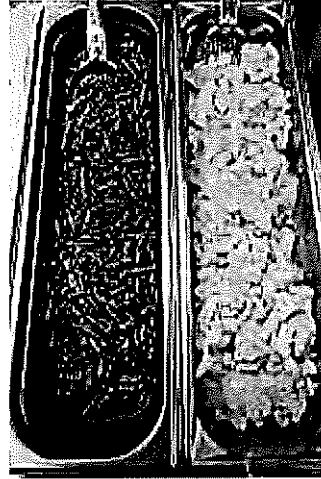
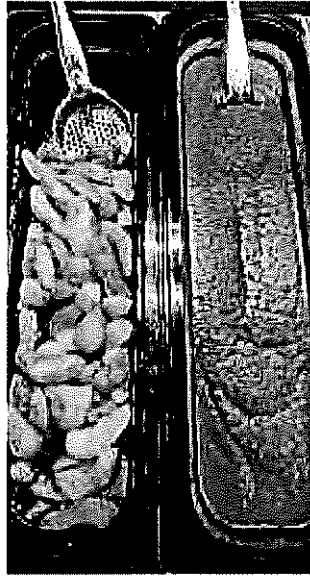
Broccoli Salad



Cucumber Salad

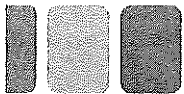
8

Making Commodity Options Better with TLC!



9

We have also added several new items to our café offerings!

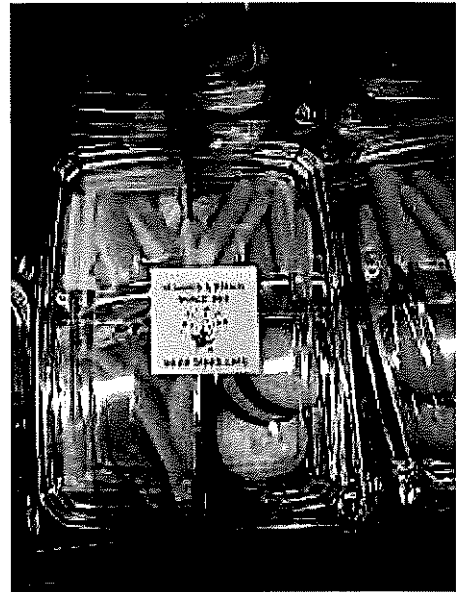


We have expanded our Grab & Go options. We offer several different Wraps, Salads, Lunch Boxes, Snack Boxes, Yogurt Parfaits, Smoothies, and more. We are planning to expand some Grab & Go offerings at the elementaries this year. These offerings are popular at Breakfast, Lunch, and After School.

We also expanded our branding to all of our grab & go items.

10

Fresh Fruit Cup

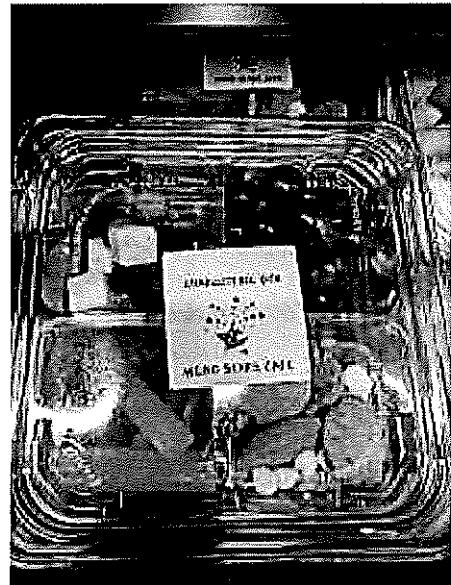


Veggie & Ranch Snack Box



11

Protein Box



Charcuterie Box



12

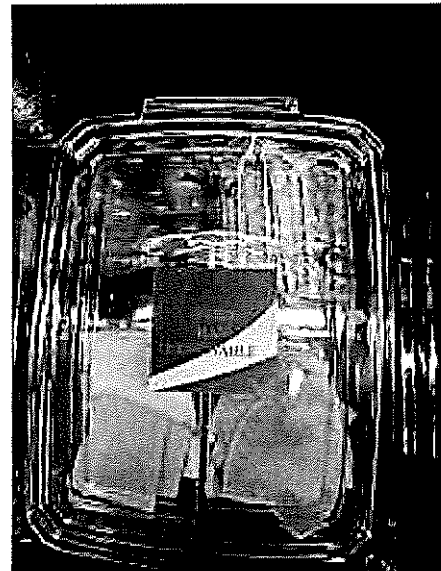
Chicken Salad Croissant Box



Apples & Caramel Dip

13

Hummus & Pita Box



Webro Ham Lunchable

14

Boneless Wing Day!



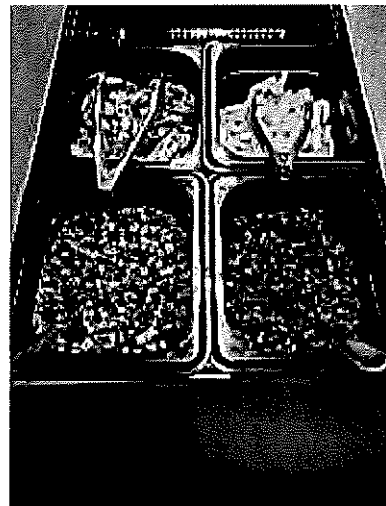
Honey BBQ, Garlic Parm, Sweet Chili, & Buffalo Ranch



Honey Butter Biscuits

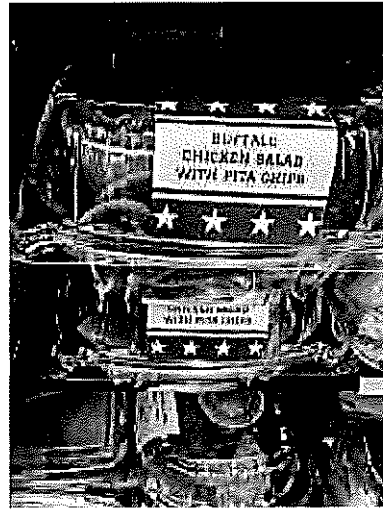
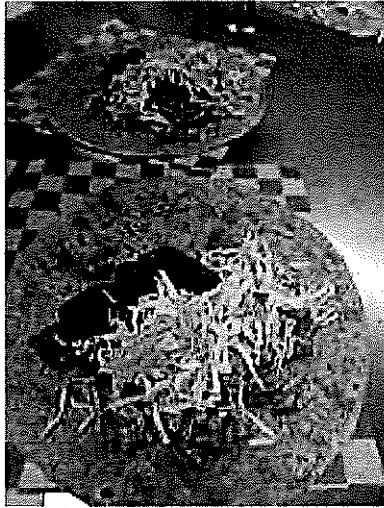
15

Build your own Ramen Bowls



16

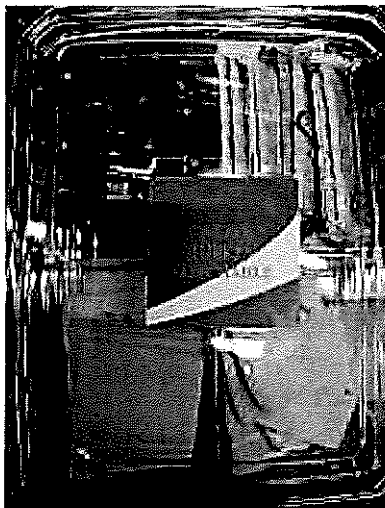
Buffalo Chicken Wrap



Buffalo Chicken Salad w/Pita Chips

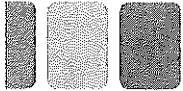
17

Webb Lunchables have become one of our most popular items. We trialed these at Thorntown and the students LOVED them! We will offer these at both elementary schools this coming year.



18

Grab & Go Coolers



The options are endless!

Rice Krispie Treats for Easter



Coffee Bar opened this year! Students are loving it. We are serving several coffee drinks, chai lattes, star refreshers, hot cocoa, & hot tea. New for the upcoming school year we will trial Boba Teas.



21

Still catering for our amazing staff at Western Boone!



22

Dish Room is almost complete. Estimated to be completed this week. Phase two will be to fix flooring in the dish room. Phase three will be to fix flooring in the kitchen and install shelving and a hand sink on north side of the kitchen.



23

Next School Year

- Continue to increase the percentage of our students eating with us in our cafeterias.
- Expand breakfast program.
- More focus on our elementary schools. Take some of the things we have been successful with at the high school to our elementary schools.
- Continue to increase our scratch cooking/baking.
- Cold bar/Salad bar at high school.
- After school sub sandwich/wrap meal deals.
- Researching Farm to School opportunities for our district.

24

Granville Wells



- 2024-2025
- Breakfast-Free 30% Reduced 30% Paid 12%
- Lunch-Free 65% Reduced 72% Paid 52%
- Adult Meals Served-495
- Ala Carte/Extras-\$21,216
- 2023-2024
- Breakfast-Free 25% Reduced 24% Paid 12%
- Lunch-Free 63% Reduced 62% Paid 52%
- Adult Meals Served-548
- Ala Carte/Extras-\$19,767

25

Thorntown



- 2024-2025
- Breakfast-Free 30% Reduced 30% Paid 13%
- Lunch-Free 69% Reduced 70% Paid 60%
- Adult Meals Served-344
- Ala Carte/Extras-\$21,809
- 2023-2024
- Breakfast-Free 32% Reduced 28% Paid 15%
- Lunch-Free 72% Reduced 58% Paid 62%
- Adult Meals Served-207
- Ala Carte/Extras-\$20,911

26

Webo Jr/Sr



- 2024-2025
- Breakfast-Free 27% Reduced 15% Paid 12%
- Lunch-Free 79% Reduced 76% Paid 73%
- Seconds Served-12,976
- Adult Meals Served-3,184
- Ala Carte/Extras-\$221,141
- 2023-2024
- Breakfast-Free 26% Reduced 12% Paid 8%
- Lunch-Free 83% Reduced 84% Paid 74%
- Seconds Served-9,323
- Adult Meals Served-2,372
- Ala Carte/Extras-\$191,735

27

Our cafeterias served 238,728 meals to students this year. That is an average of 1,417 meals a day.

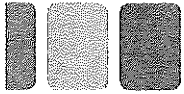
Current Foodservices Balance \$502,143. Per IDOE we need to continue spend down our school lunch balance (they recommend a 3-month operating budget in our account; we remain over this budget amount). We have begun a 3-phase improvement in the kitchen at Webo. Dish Room, Flooring, Cook/Prep Area.



*We had some days where we served more entrées than we have students!

*Big shout out to all the staff who continue to eat with us in our cafés.

28



My staff is doing some amazing things. We are making a difference in our student's lives. They talk about the foods we offer in our cafés. We even hear them in the café and in the hallways.

Thank you, Western Boone for giving me this opportunity. Still loving my "job" everyday!



WBCCSC 2024-25 Teacher Evaluation Data

Granville Wells Elementary School:

Highly Effective – 5 (5 in 23-24)
Effective – 20 (16 in 23-24)
Needs Improvement – 0 (1 in 23-24)
Ineffective – 0 (0 in 23-24)
Not Rated – 1 (1 in 23-24)

Thorntown Elementary School:

Highly Effective – 8 (7 in 23-24)
Effective – 15 (15 in 23-24)
Needs Improvement – 0 (0 in 23-24)
Ineffective – 0 (0 in 23-24)
Not Rated – 0 (1 in 23-24)

Western Boone Jr-Sr High School:

Highly Effective – 20 (20 in 23-24)
Effective – 22 (25 in 23-24)
Needs Improvement – 0 (1 in 23-24)
Ineffective – 0 (0 in 23-24)
Not Rated – 6 (1 in 23-24)

Corporation Breakdown

Highly Effective – 33 (32 in 23-24)
Effective – 57 (56 in 23-24)
Needs Improvement – 0 (2 in 23-24)
Ineffective – 0 (0 in 23-24)
Not Rated (Worked less than 120 days) – 7 (5 in 23-24)



VISION STATEMENT

Every STAR shines brightly.

MISSION STATEMENT

Rooted in strong values and providing diverse opportunities in a safe, supportive, and caring environment

CORE VALUE STATEMENT

Welcoming
Empowerment
Balance
Opportunities

We are committed to creating a welcoming environment that fosters empowerment and growth. We strive to strike a balance between support and challenge, providing opportunities for individuals to thrive and achieve their full potential.

2025-26 DISTRICT GOALS

- **Teaching and Learning** – Student success is the product of continual improvement in educational practices.
 - Implement the newly adopted reading curriculum by aligning instructional priorities with the Science of Reading, and by supporting educators with data analysis and professional development.
 - Ensure a successful and inclusive transition to the New Indiana Diploma requirements by engaging educators, parents, and students in the process, and aligning course offerings to meet the updated state criteria.
- **Staff Growth and Development** – The health and well-being of staff in conjunction with professional learning opportunities are the foundations for student success.
 - Increase opportunities for staff to grow through professional development aimed at building positive relationships with students, families, and the school community.
 - Promote a positive school climate through efforts that emphasize well-being, professionalism, and safety.
- **Safe and Healthy Environment** – Academic success begins with a safe and secure learning environment where all stakeholders feel valued.
 - Develop a prioritized list of physical facility needs.
 - Foster a positive and supportive learning environment by promoting student wellness, mental health, and safe digital practices.
- **Operations and Support Services** – Adhering to well-developed plans and maintaining fiscal responsibility while meeting the needs of all students in every facet related to the school experience is essential.
 - Engage an outside vendor to complete a review of all non-certified staff assignments and provide recommendations to improve staffing efficiency.
 - Conduct a facility audit to determine a priority-based needs list for a potential project in 2028.

DIRECTOR OF SPECIAL EDUCATION

BP - 2040

1. Receives direction, supervision, and evaluation from the superintendent of schools.
2. Provides leadership in the implementation and coordination of the special education continuum of services through grade level and department meetings.
3. Participates in professional organizations and training programs to keep abreast of current legislation, litigation, and information pertaining to special education.
4. Ensures compliance with Federal (IDEA) and State Article 7) indicators.
5. Manages state data reporting for child count, evaluation timelines, and terminations.
6. Supports personnel in the dispute resolution processes.
7. Conducts on-going non-public school consultations.
8. Creates and monitors procedures for child find, special education evaluation and placement, case conferences, and implementation of individual education programs.
9. Guides development, implementation, and evaluation of in-service training programs for special education personnel.
10. Supervises the coordination of out-of-district and residential placements.
11. Performs such other tasks and assumes such other responsibilities as may from time to time be assigned by the superintendent.

Date Adopted: 7/21/2025

ATTENDANCE POLICY

BP-6020

Students are expected to attend school every day unless there is a very good reason to be absent. Students are allowed no more than 10 absences each school year. Absences are either excused or unexcused, and both count toward the 10-day limit, unless the reason for absence is listed under Section A (not to be counted toward the 10-day limit). After a student's 10th absence in a school year, all absences will be considered unexcused regardless of circumstance unless the reason for absence is listed under section A or C.

Section A (Excused by law, these do not count toward the 10-day limit)

1. Service as a page for the Indiana Legislature.
2. Serving as a poll worker on election day or helper to a political party or candidate.
3. Active duty with the Indiana National Guard, the United States Armed Forces, or their reserve components.
4. Civil Air Patrol participation
5. Exhibiting at or participating in the Indiana State Fair or member of the student's household (up to five days and if the student is in good academic standing)
6. Participating in a scheduled competition, exhibition, or event for educational purposes offered by the national or Indiana FFA organization or a 4-H club approved in writing by the principal (up to six days and if the student is in good academic standing)
7. Court appearances with a subpoena

Section B (Excused, **will** count toward the 10-day absence limit) the following will be considered excused absences and considered unexcused beyond the 10-day limit:

1. Personal illness verified by the parent
2. Professional appointments – Parents are encouraged to schedule medical, dental, legal, and other necessary appointments outside of school hours. When appointments are necessary during the school day, the student shall report back to school immediately after the appointment with a signed statement from the doctor, dentist, lawyer, counselor, etc.
3. Military connected families' absences related to deployment and return
4. College visit, family vacations, and trips – must be pre-arranged
5. Other: documentation not listed may be approved at the principal or designee's discretion.

Section C: These absences are to be considered excused with documentation, even beyond the 10-day limit:

1. Illness verified by a note from a physician or qualified medical professional
2. Required court attendance with documentation
3. Death in the immediate family or of a relative with documentation

Administrative consideration may be given when an extenuating circumstance would indicate that it would be in the best interest of the student and/or school, such as in the case of medically fragile students and unique circumstances beyond the student's and parent's control. The administration has final approval in this policy and the administrative procedures followed.

Unexcused Absences

Other absences not listed above, including truancies, will be considered unexcused absences.

Reporting an Absence

If a student must be absent, the parent or legal guardian must call their student's school to report the absence. During non-school hours, you may leave a message on the attendance hotline reporting the absence. Parents/guardians who do not call the school on the day of their child's absence by 9:00am will be called and may receive a home visit by the SRO and the absence will be counted as unexcused.

Make Up Work

Work from excused absences will be given and may be made up after the student returns to school. Students will have one day to complete work for each day they are absent.

Kindergarten Attendance

Even though it is not mandatory that parents enroll their children into kindergarten, once a child is enrolled in kindergarten, the child is expected to adhere to all state statutes, including attendance guidelines.

Habitual Truancy

Habitual truancy is defined to include students absent more than 10 days from school within a school year without being excused. Board Policy 6293 prohibits students who are defined as habitually truant from participating in extracurricular or co-curricular activities.

Chronic Absenteeism

Chronic absenteeism includes students absent from school for 10% or more of the school year for any reason. Any time a student is absent 10% of the school year without extenuating circumstances, regardless of the types of absences, a report may be filed with the Department of Child Services.

Truancy Prevention Procedures:

The following steps will be taken to keep parents informed of their child's absences and prevent truancy:

Number of Absences	School Response
5 Unexcused absences in a four-week period	[REDACTED]
5 Absences of any kind in a school year	School officials will send a letter to families notifying them of the number of absences the student has accumulated and inform them of the attendance policy.
10 Absences of any kind in a school year	School officials will send a letter to families notifying them of the number of absences the student has accumulated and inform them of the attendance policy. This communication will include notice that upon the 10 th unexcused absence or 18 total absences, a referral may be

	made to Boone County Child Protection Services.
10 unexcused absences in a school year OR 10% Absent in a school year	School officials will file a report with the Boone County Sheriff's Department and the Department of Child Services.

Per Indiana code, a student will not be suspended or expelled solely for being a habitual truant (missing ten or more unexcused absences in a school year) or being chronically absent (missing eighteen or more days during a school year).

Excessive Absence Prevention Procedures:

The following procedures apply to students enrolled in Kindergarten through Twelfth Grades who have 10 absences for the school year ~~or five unexcused absences in a school year.~~

1. The school shall upon the student's 10th absence provide written notice to parents. Such written notice shall include:
 - a. the student is an excessive absent student based upon having 10 absences in a school year;
 - b. the parent is responsible for monitoring the school attendance of the student and ensuring the student attends school;
 - c. the school will be initiating truancy prevention measures in regards to the absent student;
 - d. The parent is required to attend an attendance conference concerning the truancy measures the school will be implementing;
2. The school shall hold an attendance conference to discuss the student's absences and establish an attendance plan. The conference will be with the following people:
 - a. Assistant Principal
 - b. School Counselor
 - c. The parent of the student
 - d. Student at discretion of the school
3. The school shall establish an attendance plan that includes:
 - a. Wraparound services to ensure school attendance for the student.
 - b. The effective time period for the plan, but not to exceed 45 instructional days. This plan may carry over to the following school year.
 - c. Disciplinary actions the school will take if the student does not comply with the plan.
 - d. A referral to counseling, mentoring, or other services for the student as appropriate.
 - e. Whether the parent is required or expected to attend the services assigned to the student.
 - f. The signature of the student and the parent agreeing to the plan.

Tardiness

- Elementary

Arriving after the morning bell or leaving early before 2:15 pm is considered a tardy or absence from regular school hours and will negatively impact a student's attendance rate. The school administration will, through written notification or email, contact the parents/guardians of students who have accumulated 8 days of tardiness. If attendance does not improve following the attendance notification, the administration will contact the SRO to report truancy concerns. A student who is tardy to school in the morning must report directly to the main office at the school and receive an admit slip.

- Junior-Senior High School:

A student tardy to school in the morning must report directly to the main office to receive an admit slip. All other tardies are to report to the assigned classroom. A student is given (1) one excused tardy for each class every nine week-grading period. All tardies accrued after the excused tardy will result in the student receiving the appropriate disciplinary action. A tardy is defined as a student not being in his/her assigned seat when the bell rings for class to begin.

Legal Reference: IC 20-8.1-3-17

IC 20-33-2-14

IC 20-33-2.5-4

Date Adopted: 08/22/1994

Updated: 06/13/2016

Updated: 10/10/2016

Updated: 7/22/2024

Updated: 4/14/2025

Updated: 7/21/2025

BULLYING

BP – 6050

(a) Bullying is prohibited by Western Boone County Community School Corporation. Students who commit any acts of bullying are subject to discipline including but not limited to suspension, expulsion, arrest, and/or prosecution.

(b) Definition: “Bullying” is defined as overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student, creating for the targeted student an objectively hostile school environment that:

1. Places the targeted student in reasonable fear of harm to his or her person or property;
2. Has a substantially detrimental effect on the targeted student’s physical or mental health;
3. Has the effect of substantially interfering with the targeted student’s academic performance; or
4. Has the effect of substantially interfering with the targeted student’s ability to participate in or benefit from the services, activities, or privileges provided by the school.

Bullying does not include:

- Participating in a religious event;
- Acting in an emergency involving the protection of a person or property from an imminent threat of serious bodily injury or substantial danger;
- Participating in an activity consisting of the exercise of a student's freedom of speech rights;
- Participating in an activity conducted by a nonprofit or governmental entity that provides recreation, education, training, or other care under the supervision of one (1) or more adults;
- Participating in an activity undertaken at the prior written direction of the student's parent; or
- Engaging in interstate or international travel from a location outside Indiana to another location outside Indiana.

(c) Applicability: Western Boone County Community School Corporation prohibits bullying in all forms. This policy may be applied regardless of the physical location in which the bullying behavior occurred, whenever the individual committing the bullying behavior and any of the intended targets of the bullying behavior are students attending a school within the Western Boone School Corporation and disciplinary action is reasonably necessary to avoid substantial interference with school discipline or prevent an unreasonable threat to the rights of others to a safe and peaceful learning environment. Western Boone County Community School Corporation prohibits bullying through the use of data or computer software that is accessed through any computer, computer system, or computer Network.

(d) Education: All students may be required to receive information on anti-bullying measures.

(e) Reporting: Anyone who believes that a student has possibly been or is the victim of bullying is encouraged to immediately report the situation to an appropriate staff member such as a teacher, school

counselor, or administrator (including the superintendent). All staff who observe or receive a report of suspected bullying shall immediately notify a designated school administrator in charge of receiving reports of suspected bullying. If a staff member does not know who to make a report to, he or she should report directly to the building principal or superintendent. Bullying reports to the Department of Child Services and/or law enforcement must be made as required by law, such as when a staff member believes that a student is the victim of abuse or neglect. Any person who makes a report of bullying and requests to remain anonymous will not be personally identified as the reporter or complainant to extent permitted by law. Western Boone County Community School Corporation will act appropriately to discipline staff members who fail to initiate or conduct an investigation of a bullying incident and for persons who falsely report an incident of bullying.

(f) Investigation: Once a report of suspected bullying is received by the designated school administrator, an expedited investigation shall follow. The investigation should be facilitated by the designated school administrator or other appropriate school staff. Information relating to the investigation will be gathered using means including, but not limited to: witness interviews, request for written witness statements, record identification and review, and an assessment of whether bullying occurred. The investigation will be initiated within one (1) business day of the report to the designated school administrator and will ordinarily be completed within thirty (30) calendar days.

(g) Intervention/Responses: If a report of suspected bullying is substantiated through an investigation, then the school corporation shall take appropriate intervention and responses as consistent with policy and procedure. The school corporation will take prompt and effective steps reasonably calculated to stop the bullying, remedy the bullying, and prevent the bullying from recurring. Interventions and responses include, but are not limited to: separating the bully and the target; follow-up school counseling for the target; bullying education for the bully; and prompt disciplinary action against the bully. These steps should not penalize the target of the bullying. Disciplinary actions against the bully may include, but are not limited to: suspension and expulsion for students; discharge for employees; exclusion for parents, guests, volunteers, and contractors; and removal from any office for governing body members. Also, if the acts of bullying rise to the level of criminal offense the matter will be referred to law enforcement.

(h) Parental Involvement: Parents are encouraged to be involved in the process of minimizing bullying. Parents should report suspected acts of bullying to an appropriate school official. In addition, parents of students suspected of bullying will be notified with a phone call or through other appropriate means of communication. Conversely, parents of students suspected of being the target of acts of bullying will also be notified with a phone call or through other means of appropriate communication. Parent notifications will occur by the end of the next school day after receiving the bullying complaint and when the investigation is concluded. Parents of students who are disciplined for acts of bullying will be involved in the disciplinary process consistent with the law and school corporation policy.

I.C. 5-2-10.1
20-20-8-8
20-30-5-5.5
20-33-8-0.2
20-33-8-13.5
20-34-6-1

Date Adopted: 11/11/13
07/21/25

TRANSFER STUDENTS
Non-resident Student Admissions

BP - 6195

The Board of School Trustees recognizes that a parent of a child must be a legal resident of the Western Boone County Community School Corporation in order for the child to attend its schools. The Board recognizes it has the authority to accept transfer students and it is the intent of the Board that all applicable laws in regard to student transfers shall be strictly followed. A transfer student is one whose legal settlement is not within the boundaries of the Western Boone County Community School Corporation.

School Employee Requests

Requests for transfer made by any school employee whose annual salary is at least \$8000 for his or her own child(ren) will be accepted prior to any other requests for student transfer provided there is capacity in the grade level in the building as determined annually by the Board of School Trustees.

Other Transfer Student Requests

If there is capacity remaining after the acceptance of school corporation employees' transfer requests, parents, guardians, or custodians who are not school corporation employees of Indiana students who do not reside in the Western Boone County Community School Corporation but who wish to enroll their child in the school corporation may request a transfer and will be considered for enrollment under the following conditions:

1. A student requesting transfer shall complete the Application for Transfer of Non-Resident Student and submit it to the school's principal prior to September 1st. A student requesting transfer beginning the 2nd semester, must submit the Application for Transfer of Non-Resident Student by January 15th. New non-resident enrollments for 2nd semester will only be considered if the State of Indiana issues funding based on a 2nd count day. Once the written request (see application form) is submitted it will not need to be renewed unless parents/guardians and student are notified differently by administration.
2. The parent, guardian, custodian, or student agrees to provide his/her own transportation to and from the school unless there is an established residence in our district with an adult accepting responsibility of this arrangement.
3. Capacity for each grade level in each building as determined annually by the Board of School Trustees will be a consideration as to whether the student will be admitted, or a publicly verifiable random selection process will be necessary to determine who will be accepted. The random selection process will take place in a public meeting of the school board when the number of eligible transfer applicants exceeds the capacity of the grade level. When determining capacity, space needed for resident students, current transfer students, siblings of such students, and employees' children will be taken into consideration.

The building principal and superintendent shall deny a transfer request based on one or more of the following criteria:

1. The student has been suspended or expelled for 10 or more school days in the 12 months preceding the request for transfer.
2. The student was suspended or expelled for possessing a firearm, deadly weapon, or destructive device in the preceding 12 months.

3. The student was suspended or expelled for causing physical injury to a student, school employee, or visitor to the school.
4. The student was suspended or expelled for violating a drug or alcohol rule.
5. The student has a history of excessive absences and based upon the location of the student's residence, attendance of the student would be a problem if enrolled in the school corporation.

Students transferring to this Corporation from other schools or school corporations shall be placed in those classes or at those grade levels for which their previous educational experiences appear to qualify them. The School Corporation reserves the right to change or modify such placements on the basis of later information, testing, or investigation.

The Superintendent shall develop the operational procedures and forms necessary for the implementation of this policy.

Legal References: I.C. 20-26-11-2
I.C. 20-26-11-6
I.C. 20-26-11-6.5
I.C. 20-26-11-32

Date Adopted: 12/08/08
Date Revised: 05/11/09
12/14/09
06/13/11
01/14/13
04/22/13
07/15/13
07/15/19
11/09/20
08/12/24
04/14/25
07/21/25

EMERGENCY MEDICATIONS

BP-6331

As a means of enhancing the health and safety of its students, staff and visitors, the corporation may obtain, maintain, and administer doses of an emergency medications, defined as Albuterol, Epinephrine, and a federal Food and Drug Administration approved opioid overdose reversal medication including nasal spray for emergency use to assist a student, staff member or other individual believed or suspected to be experiencing a life-threatening emergency or an opioid overdose.

Drug overdose - shall mean an acute medical condition, including, but not limited to, severe physical illness, coma, mania, hysteria, or death, which is the result of consumption or use of one or more controlled substances causing an adverse reaction. An individual's condition may be deemed to be a drug overdose if a prudent person, possessing an average knowledge of medicine and health, would reasonably believe that the condition is in fact a drug overdose and requires immediate medical attention.

Opioid - shall mean illegal drugs such as heroin, as well as prescription medications used to treat pain such as morphine, codeine, methadone, oxycodone, hydrocodone, fentanyl, hydromorphone, and buprenorphine.

Anaphylaxis - a serious, potentially fatal allergic reaction and medical emergency that is rapid in onset and requires immediate medical attention regardless of use of emergency medication on site. It typically causes more than one of the following: an itchy rash, throat closing due to swelling which can obstruct or stop breathing; severe tongue swelling which can also interfere with or stop breathing; shortness of breath, vomiting, lightheadedness, loss of consciousness, low blood pressure, and medical shock. These symptoms typically start in minutes to hours and then increase very rapidly to life-threatening levels. Urgent medical treatment is required to prevent serious harm or death, even if the patient has used an EpiPen or has taken other medications in response, and even if symptoms appear to be improving.

The Superintendent or designee, in consultation with the school nurse(s) and the school physician, shall establish appropriate internal procedures for the acquisition, stocking and administration of emergency medications and related emergency response procedures pursuant to this policy.

The Boone County Health Officer shall be the prescribing and supervising medical professional for the corporation's stocking and use of emergency medications. The Superintendent or designee shall obtain a standing order from the school physician and/or Boone County Health Officer for administration of emergency medications.

The school nurse shall be responsible for building-level administration of emergency medications and management of emergency medications stocks.

Standing Order

The Boone County Health Officer shall provide and annually renew a standing order for administration of emergency medications to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose or a life-threatening emergency.

The standing order shall include at least the following information:

1. Type of emergency medication.
2. Date of issue.
3. Dosage.
4. Signature of the school physician.

The standing order shall be maintained in the Superintendent's office, and copies of the standing order shall be kept in each location where emergency medications are stored.

Training

Before any school corporation employee may have custody of or administer emergency medications under this policy, the employee must successfully complete an online training program about recognizing opioid-related overdoses, administering emergency medications, and promptly seeking medical attention for drug overdoses and complete training for the administration of other emergency medications. Evidence that such training has been completed shall be placed in the employee's personnel file.

A list of school corporation employees who successfully complete such training shall be maintained, updated, and kept in the school nurse's office and the school corporation administration office.

Acquisition, Storage and Disposal

Emergency medication shall be safely stored in the school nurse's office or other location designated by the school nurse in accordance with the drug manufacturer's instructions.

Emergency medications shall be made readily accessible to those employees who have completed the required training to administer it in the event of a suspected drug overdose or a life-threatening emergency. All properly trained employees shall be informed of the exact location where the emergency medications are being stored within the school nurse's office or other location.

The school nurse shall obtain sufficient supplies of emergency medications pursuant to the standing order in the same manner as other medical supplies acquired for the school health program. The school nurse or designee shall regularly inventory and refresh emergency medication stocks, and maintain records, in accordance with the established internal procedures, manufacturer recommendations, and the Indiana Department of Health guidelines.

Administration of Emergency Medications

When responding to a suspected drug overdose or a life-threatening emergency, corporation employees shall follow the steps outlined below:

1. Call for medical help immediately (Dial 9-1-1).
2. Check for signs of opioid overdose or a life-threatening emergency.
3. Perform initial rescue breathing (or CPR if needed), as instructed in training.
4. Administer the emergency medication, as instructed in training.
5. Continue rescue breathing (or CPR if needed), as instructed in training.
6. Administer a second dose of emergency medication if needed, as instructed in training.
7. Place in recovery position, as instructed in training.
8. Stay with the individual until emergency medical help arrives.
9. Cooperate with EMS personnel responding to the incident.
10. Notify the building administrator or designee of the incident.

Referral to Law Enforcement and Parental Notification

The Superintendent or designee shall immediately report incidents involving the use of controlled substances on school property, at any school-sponsored activity, or on a conveyance providing transportation to or from a school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving the use of controlled substances immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.

Referral to Student Assistance Program

Any student who experiences a drug overdose shall be referred to the district's Student Assistance Program for a referral. Below are the steps to follow for referral:

1. Call 211 or the Indiana Addiction hotline: 1-800-662-HELP (4357) to live chat with a representative.
2. Through a partnership between Indiana 211 and OpenBeds, people seeking treatment for substance use disorder can be immediately connected with available inpatient or residential treatment services. Information about this referral can be accessed via <https://www.in.gov/fssa/addiction/>.

Indemnification

The school corporation shall indemnify and hold harmless any employee who administers emergency medications in good faith to another individual experiencing a suspected drug overdose or a life-threatening emergency, if all of these conditions apply:

1. The employee did not act with the intent to harm or with reckless indifference to a substantial risk or harm in administering an emergency medication to that individual.
2. The employee successfully completed the training contemplated by this policy.

3. The employee promptly sought additional medical assistance before or immediately after administering the emergency medication.
4. The employee is administering the emergency medication pursuant to this policy.

LEGAL REFERENCE:

IC 20-34-4.5

IC 20-34-4.5-0.2

IC 34-30-14

Date Adopted:02/13/23

Date Revised: 04/10/23

07/21/25

**CONTRACT FOR THE USE OF SCHOOL FACILITIES BY LAUNCH & LAND
(FORMERLY B.A.S.E.) PROGRAM BETWEEN
MENTAL HEALTH AMERICA OF BOONE COUNTY AND
WESTERN BOONE COMMUNITY SCHOOL CORPORATION**

THIS CONTRACT is entered into by and between Western Boone Community Schools (hereinafter "School Corporation" or "Western Boone") and Mental Health America of Boone County, Inc. (hereinafter "Child Care Provider" or "MHABC") for LAUNCH & LAND (formerly B.A.S.E.) program, which provides after school care.

LAUNCH & LAND: Enrichment Beyond the Bell (Formerly B.A.S.E.) is a comprehensive before and after school program aimed at students in grades Pre-K and K-6. This program goes beyond traditional care by integrating academic support, social-emotional learning, physical activity, arts exposure, and real-world innovation labs. It is designed to give students a strong launch into their day and a safe, engaging place to land after school (in Western Boone Schools, Launch & Land will operate after school only). MHABC is the provider of The Launch & Land program which is intended to replace the former B.A.S.E as an expansion of the original but with more of a "2.0" status.

WITNESSETH, that School Corporation and MHABC, in consideration of their mutual undertakings, agree as follows: School Corporation hereby agrees to provide space within building(s) of the School Corporation (hereinafter "School Facilities") for a term of one (1) school year, commencing on or about August 1, 2025 and ending on or about July 31, 2026 unless sooner terminated as herein provided, and subject to the following terms and conditions:

1. Use of School Facilities. School Corporation shall make available for the use of Child Care Provider certain School Facilities, which Child Care Provider shall use only for the purpose of conducting a child care program (hereinafter "Program") for children who

attend pre-school through grade 6 in the School Corporation. School Corporation shall designate those buildings and parts thereof which shall be used for the Program. The Child Care Provider shall maintain School facilities in a clean, safe, and sanitary condition to protect the health and safety of children in the Program. The Child Care Provider shall not use or maintain the School Facilities in any manner constituting a violation of the policy of the School Corporation or any ordinance, statute regulation or order of any governmental authority.

2. Monthly Fee. No fee shall be paid by B.A.S.E./LAUNCH & LAND Provider to School Corporation for usage of building space to operate program. In the interest of the children of Western Boone School Corporation, and to make a latchkey program available to the citizens of Western Boone Schools, B.A.S.E./LAUNCH & LAND agrees to operate its program within Western Boone Elementary Schools, and the School Corporation agrees to provide needed space at no cost. School Corporation agrees to waive such cost unless and until both parties agree.

3. Structure of Program. Child Care Provider shall admit only those children who attend pre-school through grade 6 in the Program during hours set by the School Board. Child Care Provider agrees to operate the Program in accordance with all I.C.20-5-2-1.5 and 470 IAC 3-4.6-1 et seq. which may be amended from time to time. Child Care Provider also agrees to provide School Corporation with the name, address, and telephone number of each adult who will be acting in a supervisory capacity.

4. Inspection. The parties agree that School Corporation may inspect the School Facilities only for the purpose of making sure that Child Care Provider is in compliance with the terms and conditions of this contract.

5. Insurance. Child Care Provider agrees that it has acquired liability insurance coverage containing the following minimum limits of coverage:

(a) Bodily injury - \$1,000,000 per occurrence; \$2,000,000 general aggregate:

(b) Property damage - \$1,000,000 csl

(c) Medical payments - \$5,000 per person excluding children

(d) Fire/legal liability - \$100,000 per occurrence

Upon request, Child Care Provider shall provide a certificate of insurance verifying the existence of the above-mentioned coverage. School Corporation shall be named as an additional insured under all applicable policies.

6. Indemnification. Regardless of whether separate, several, joint or concurrent liability may be imposed upon School Corporation, Child Care Provider shall indemnify and hold harmless School Corporation from and against all damages, claims and liability arising from or connected with Child Care Provider's or Child Care Provider's agent's control or use of the School Facilities, including without limitation, any damage or injury to person or property. If School Corporation shall, without fault, become a party to litigation commenced by or against Child Care Provider arising out of Child Care Provider's use of the School Facilities, then Child Care Provider shall indemnify and hold School Corporation harmless from any liability in connection with. The indemnification provided by this section shall include School Corporation's legal costs and fees in connection with any such claim, action or proceeding.

7. Assignment. Child Care Provider shall not assign or transfer this contract in whole or in part, or sublet the School Facilities or any part thereof, nor grant a license or concession in connection therewith, without the prior written consent of School Corporation.

8. Events of Default. Any of the following shall be deemed an Event of Default:

(a) Child Care Provider's failure to perform or observe any other covenant, term or condition of this contract to be performed or observed by Child Care Provider, and if curable, if the failure continues for fifteen (15) days after notice thereof is given to Child Care Provider.

(b) Child Care Provider's abandonment of School Facilities. Abandonment is defined as that period of time when the School Facilities are available for use by the Child Care Provider but the Child Care Provider does not use the School Facilities for twenty (20) consecutive days. Abandonment does not include any periods of time that involve temporary or permanent closure of school buildings for any reason which would make use of such space(s) impossible or overly burdensome by B.A.S.E./LAUNCH & LAND staff and students.

(c) Child Care Provider's failure to maintain its not-for-profit status.

(d) Child Care Provider's failure to abide by all laws, rules, regulations, and ordinances which directly affect the Program, including the policies, rules, and regulations of School Corporation and the State of Indiana.

9. School Corporation's Remedies. Upon the occurrence of any Event of

Default, School Corporation may, at its option, in addition to any other remedy or right it has hereunder or by law:

(a) Reenter and resume possession of the School Facilities without demand or notice and remove all persons and property from School Facilities, and such property may be removed and stored at the cost of Child Care Provider.

(b) Terminate this contract at any time upon a date specified in a notice to Child Care Provider. Child Care Provider's liability for monthly fees due and owing as of the date of termination and for property damage shall survive such termination.

No remedy shall be available to School Corporation for the B.A.S.E./LAUNCH & LAND Provider's lack of use of space due to circumstances outside of B.A.S.E./LAUNCH & LAND Provider's control, such as temporary or permanent closure of school or schools.

10. General Agreement of Parties. This contract shall extend to and be binding upon the personal representatives, successors, and assigns of the parties. This provision however shall not be construed to permit the assignment of this contract except as may be permitted hereby.

The Child Care Provider shall serve written notice to the School Corporation of its intention to renew this contract on or before July 31st each and every year. Delivery of proposed building usage contract for the following school year to the School Corporation's main office shall be considered such notice. Without such notice, the contract will not be deemed renewed in its entirety for the subsequent school year.

Any notice to be given hereunder shall be deemed sufficiently given when in writing and

(a) Actually served on the party to be notified or

(b) Placed in an envelope directed to the party to be notified at the following address and deposited in the United States Mail by certified or registered mail, postage prepaid:

If to School Corporation, at:

Western Boone County Community Schools

1201 N. St Rd 75

Thorntown. IN 46071

If to Child Care Provider, at:

Mental Health America of Boone Co., Inc.

1122 N. Lebanon St.

Lebanon, 46052

Such addresses may be changed by either party by written notice as to the new address given as above provided.

The invalidity or unenforceability of any particular provision of this contract shall not affect the other provision hereof, and this contract shall continue in all respects as if such invalid or unenforceable provision were omitted.

This contract contains the entire understanding between the parties and may be altered or amended only in writing and signed by both parties.

This contract and any interpretation thereof shall be governed by the laws of the State of

Indiana.

IN WITNESS WHEREOF, School Corporation and Child Care Provider have executed

This contract on this _____ day of _____ 2025.

WESTERN BOONE COUNTY COMMUNITY SCHOOLS

BY: _____

TITLE: _____

PRINTED NAME: _____

MENTAL HEALTH AMERICA OF BOONE COUNTY, INC.

BY: _____

TITLE: _____

PRINTED NAME: _____

July 15th, 2025

To: Mr. Ramey and Western Boone School Corporation School Board
Re: School Lunch Prices for 2025-2026 School Year
From: Michelle Fults

Mr. Ramey and Western Boone School Corporation School Board,

The School Food Authority is required by federal law to do an annual review of paid lunch equity. Western Boone School Corporation had a positive balance in our nonprofit school foodservice account as of June 30, 2025, and is therefore, exempt from PLE (Paid Lunch Equity) pricing requirements for the 2025-2026 school year. However, I believe that an increase is in the best interest of our students and our foodservices department. With rising food and labor costs I feel that we can no longer delay an increase. We need to be able to continue to offer the high-quality meals we have been providing and an increase would allow us to continue to do so.

It is my recommendation that we increase to our school meal prices beginning with the 2025-2026 school year as follows:

Breakfast: \$1.75 for all grades

Lunch: \$2.25 for Elementary Schools

Lunch: \$2.75 for Jr. Sr. High School

Thank you,

Michelle Fults
District Food Services Director
Western Boone School Corporation

EDUCATION & OPERATION FUND COMPARISON REPORT

As of June 30, 2025, the Education Fund cash balance was \$5,257,641. The Education Fund expenditures for June 2025 were \$883,500. As of the end of June 2025, a total of 45% of the 2025 appropriation was expended.

As of June 30, 2025, the Operation Fund cash balance was \$4,598,921. The Operation Fund expenditures for June 2025 were \$429,054. As of the end of June 2025, a total of 40% of the 2025 appropriation was expended.

Western Boone County Community School Corporation has investments in the form of various interest-bearing accounts, deposits and treasuries with financial institutions and has earned interest as follows:

<u>Financial Institution</u>	<u>2025 YTD Interest Earned</u>
Home National Bank	\$254,901.87 Interest
Raymond James	\$4,230.38 Income
Raymond James	\$7,255.29 Change in Value
North Salem State Bank	\$29,912.78 Interest

FYI: The June 2025 - Fund, Appropriation, and Revenue Reports are posted to the School Board Document Site