

BOARD MINUTES

Regular Meeting of the Board

July 18, 2011

7:00 P.M.

WELCOME – Board members in attendance: Mike Biesecker, Jane Faggetti, Phil Foster, Bill Noland
Debbie Smith, Shane Steimel

PLEDGE OF ALLEGIANCE

PRAYER

INDUCTION OF NEW BOARD MEMBERS:

Deborah Smith – term of office July 1, 2011 to December 31, 2015
Bill Noland – term of office July 1, 2011 to December 31, 2015

MINUTES OF THE JUNE 13, 2011 MEETING

The Chair will entertain a motion to approve the minutes of the June 13, 2011 regular board meeting.

Board motion: So Moved

Motion: Shane Steimel Second: Mike Biesecker (discussion) Vote: 6-0

BOARD REORGANIZATION

- The Chair will entertain a motion to nominate Jane Faggetti as Board President.

Board Motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 6-0

- The Chair will entertain a motion to nominate Mike Biesecker as Board Vice-President.

Board Motion: So Moved

Motion: Debbie Smith Second: Shane Steimel (discussion) Vote: 6-0

-The Chair will entertain a motion to nominate Debbie Smith as Board Secretary.

Board Motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 6-0

-The Chair will entertain a motion to appoint Vivian Norman as Corporation Treasurer.

Board Motion: So Moved

Motion: Debbie Smith Second: Shane Steimel (discussion) Vote: 6-0

-The Chair will entertain a motion to appoint Kent Frandsen of Parr, Richey, Obremskey, Frandsen, & Patterson as Legal Counsel under a retainer agreement calling for payment of \$6000 per year at \$500 per month with an hourly fee of \$175.00.

Board Motion: So Moved

Motion: Bill Noland Second: Mike Biesecker (discussion) Vote: 6-0

-The Chair will entertain a motion to adopt the schedule of regular board meetings as presented. Meetings will be held at 7:00 PM in the Administration Office unless otherwise stated. The 2011-2012 dates scheduled as August 8, September 12, October 10, November 14, December 12, January 9, February 13, March 12, April 16, May 14, June 11, and July 16.

Board Motion: So Moved

Motion: Shane Steimel Second: Bill Noland (discussion) Vote: 6-0

-The Chair will entertain a motion to continue the Board Member annual compensation at the current rate of \$2000 per year with an additional \$75 per meeting.

Board motion: So Moved

Motion: Mike Biesecker Second: Debbie Smith (discussion) Vote: 6-0

PROFESSIONAL MEMBERSHIPS

I recommend the Board approve the following Professional Memberships for the 2010-2011 school year:

ISBA – All Board Members and Superintendent of Schools

IAPSS – Superintendent as Board Representative

NASSP – High School Principal

NAESP – Elementary School Principals

IASBO – Business Manager

Board motion: So Moved

Motion: Bill Noland Second: Shane Steimel (discussion) Vote: 6-0

SALARY ADJUSTMENTS

The recommendation is to approve Support Staff Salary adjustments, 2009 rates, and 1% increase.

Board motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 6-0

The recommendation is to approve the 2011-12 Certified Salary Schedule which includes a 1% increase.

Board motion: So Moved

Motion: Bill Noland Second: Debbie Smith (discussion) Vote: 6-0

The recommendation is to approve the Leadership Team Salary adjustments, 2009 rates, and 1% increase which includes contract dates.

Board motion: So Moved

Motion: Debbie Smith Second: Mike Biesecker (discussion) Vote: 6-0

PROPERTY & EXCISE TAX DISTRIBUTION

I recommend the Board approve to elect for Western Boone County Community School Corporation to receive all Property Tax and Excise Tax distribution issued from Boone County thru the electronic transfer process.

Board motion: So Moved

Motion: Phil Foster Second: Bill Noland (discussion) Vote: 6-0

SALVAGE ITEMS

I recommend the Board declare as salvage the list titled SALVAGE-07182011 as presented.

Board motion:

Motion: Debbie Smith Second: Bill Noland (discussion) Vote: 6-0

STAFF TRAINING

I recommend the Board allow Dave Barnes, Don Crawford, and Keith McHatton to attend the Daikin class certification training for the HVAC equipment as presented.

Board motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 6-0

BOARD POLICY

I recommend the Board approve the revisions to Board Policy 1150 – Membership and Compensation of the Board as presented. The changes are necessary because of legal changes pertaining to when Board Members are elected and take office.

Board motion: So Moved

Motion: Debbie Smith Second: Shane Steimel (discussion) Vote: 6-0

BOONE-CLINTON-NORTH WEST HENDRICKS JOINT SERVICES

I recommend the Board approve the "Authorization to Sign Agreements for Alternative Services and Private Residential School Placement" for Joint Services as presented. This is a yearly request.

Board motion: So Moved

Motion: Debbie Smith Second: Shane Steimel (discussion) Vote: 6-0

NON-RESIDENT TRANSFER REQUESTS

I recommend the Board approve the following non-resident transfers based on space availability and parents providing transportation as presented.

Thorntown Elementary:

Owen Kiplinger – grade 1

Board motion: So Moved

Motion: Mike Biesecker Second: Phil Foster (discussion) Vote: 6-0

INNER CORPORATION TRANSFER REQUESTS

I recommend the Board approve the following inner corporation transfers to Thorntown Elementary School 2011-2012 school year, based on space availability and parents providing transportation:

Thorntown Elementary:

Bart Martin – grade 5

Luke Martin – grade 4

Taylor Miller – grade 3

Tory Miller – grade 1

Cooper Williams – grade 3

Ethan Williams – grade 1

Jackson Williams – grade 6

Haylee Williams - grade 3

Hunter Williams - grade 6

Heath Williams – grade PK

Board motion: So Moved

Motion: Bill Noland Second: Debbie Smith (discussion) Vote: 6-0

PERSONNEL

All employment recommendations are pending completed satisfactory criminal background history reports.

Sabbatical Leave:

Quella Rutledge, Thorntown 6th grade Teacher – for the 2011-12 school year.

Resignation:

Jordan VanDeHey – WeBo Jr/Sr High – Math Teacher

Cindy Heiston – Granville Wells – part time Food Service Cashier

Employment:

Thorntown:

Kim Harrison – 6th grade Teacher, 1 year temporary contract replacing Mrs. Rutledge for the 2011-12 year

Western Boone:

Jennifer Orozco – Full Contract Graduation Coach – paid from general fund beginning 2011-12 school year

Ashley Sanders – Math Teacher, replacing Jordan VanDeHey beginning 2011-12 school year

Theresa Fairbrother – Paraprofessional for the 2010-11 school year – PE Dept

Matt Hines – Junior High Athletic Director beginning 2011-12 school year

ECA:

Position

Play Director

Play/Musical Director

Senior Class Sponsor (2)

Junior Class Sponsor (2)

Sophomore Class Sponsor (2)

Freshman Class Sponsor (2)

8th Class Sponsor (2)

7th Class Sponsor (2)

Department Coordinator

Staff Member

J. Kochert, B Hisey, A Long

B. Hisey, J Kochert, A Long

J Orozco, J Yoder

B. Walden, H. Kiger

R. Hawkins, K. Marconett

D. Swisher, T. McMasters

W. Smith, J. Burks

R. Newton, G. Broshar

Department Coordinator/No Prep

Agriculture

Art

Business

English

FACS

Foreign Language

Guidance

Math

Music

P.E.

Science

Social Studies

Special Education

Technology

D. Haberlin

T. McMasters

D. Pierce

D. Beck

Julie Taylor

M. Threlkeld

J Baumgart

John Brunty

B. Hisey

D. Swisher

H. Michalke

M. Riggins

H. Kiger

D. Gray

Music

Auditorium Manager

Assistant Music – Band

Assistant Music - Flags

M. Foxworthy

Kyle Green

James Cato, Megan Musgrove, Randa

Mason

Choral Senior High School A Long
Choral Junior High School A Long
Band Director (School Year) B. Hisey

Pep Club Sponsor (1) J Orozco

Club Sponsors

Art	T. McMasters
Dance	J. Kochert
Ecology	H. Michalke
FFA	D. Haberlin
FCA	B. Walker
FCCLA	S Workman
Honor Society	K Marconett, L Good
Key Club	H. Michalke
Foreign Interest Club	Jen Brunty, M Threlkeld, A Trees
Student Council – Sr. High	A. Address
Student Council – Jr. High	T. Marconett
Cheerleader Sponsor 7	
Cheerleader Sponsor 8	
Cheerleader Sponsor JV	S. Riegel
Cheerleader Sponsor Varsity	S. Ross
AMP (2)	B. Walden, J Orozco
Brain Game (2)	K Marconett
Radio/T.V. Production Sponsor	M. Foxworthy
Engineering and Technology Club	D. Gray

Athletics:

Keith Lively – WeBo Jr High Cross Country Coach
Jim Kochert – WeBo Head Jr High Boys Soccer Coach
Mike Dugan – WeBo Head Jr High Girls Soccer Coach
Chip McMann – WeBo 8th Grade Head Football Coach
Brian Tompkins – WeBo 8th Grade Asst Football Coach
Jeff Horlacher – WeBo 7th Grade Head Football Coach
Jane Lawson – WeBo 8th Grade Head Volleyball Coach
Shae Chandler – WeBo 8th Grade Asst Volleyball Coach
Alex Burns – WeBo 7th Grade Head Volleyball Coach
Amy Morrison – WeBo 7th Grade Asst Volleyball Coach
Sheri Riegel – 7/8 Grade Cheer Sponsor – ½ stipend
Stefanie Ross – 7/8 Grade Cheer Sponsor – ½ stipend
Angie Dickerson – 7/8 Cheer Sponsor – full stipend
Stefanie Ross – Varsity Cheer Sponsor
Sheri Riegel – JV Cheer Sponsor

Board motion: So Moved

Motion: Debbie Smith Second: Bill Noland (discussion) Vote: 6-0

CLAIMS

The Business Manager will be available to answer questions regarding claim items.

The chair will entertain a motion to accept claims as presented.

Board motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 6-0

2012 BUDGET Presentation: General, Transportation, Bus Replacement:

INFORMATION:

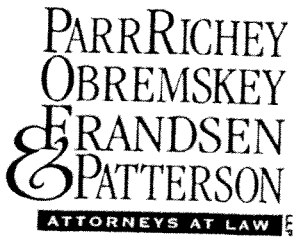
- Registration – Finalized by July 29th, 2011
- Staff Lunch – August 18th at 11:30 am

DOCUMENT SIGNING

ADJOURNMENT

Board motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 6-0



225 West Main Street, PO Box 668, Lebanon, IN 46052
P: 765.482.0110 | F: 765.483.3444

KENT M. FRANDSEN
kfrandsen@parrlaw.com
765-483-3425, ext. 143

June 22, 2011

COPY

Ms. Debbie Smith
107 West Main Street
Thorntown, IN 46071

Mr. Bruce Guernsey
7055 South CR 600 West
P. O. Box 176
Jamestown, IN 46147

Mr. Bill Noland
4495 South State Road 39
Lebanon, IN 46052

Ms. Jane Faggetti
5358 West CR 400 North
Thorntown, IN 46071

Mr. Mike Biesecker
5725 West CR 50 South
Lebanon, IN 46052

Mr. Phil Foster
6541 South Darlington Road
Jamestown, IN 46147

Mr. Shane Steimel
5730 Elm Swamp Road
Lebanon, IN 46052

RE: Western Boone Schools
Legal representation for 2011-12

Dear Board Members:

It has been our practice in June of each year to advise board members of our interest in continuing to serve as general counsel for the school corporation for the coming fiscal year. A decision on the appointment of counsel is normally made at your organizational meeting in July, but it doesn't have to be made at that time. We serve as counsel at the board's pleasure, and you can make a decision on who you wish to serve you in general or on a particular matter at any time.

Hopefully you and the administration have been satisfied with our legal representation. We have enjoyed our relationship with you and previous boards and look forward to being of service to the Western Boone Schools if that is your pleasure.

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For the past several years we have worked for you under a retainer arrangement calling for us to be paid \$6,000 per year at \$500 per month. We track our time each month and the retainer has covered the first three or so hours of our time each month with no charge beyond the retainer amount unless additional time or expense was incurred. Services beyond the retainer are billed at an agreed hourly rate that is considerably below my normal hourly rate (\$250 for calendar year 2011) via a monthly statement that itemizes the time or expense and describes the work. For general work from July 2011 through June 2012, we propose to keep the current retainer arrangement in effect as over the past fiscal year and charge my time (or that of whichever attorney is working on a matter) at \$175 an hour. This is an increase of \$5 per hour over the \$170 rate in effect for past couple of years, but it is still a 30% discount from my normal hourly rate.

As in the past, we would also expect to be reimbursed for any out-of-pocket expenses we might advance or incur in performing work on behalf of the school corporation. Those have not been significant in amount but they can include things like mileage or parking, photocopying, filing fees, etc.

Should there be a building project involving a bond issue or other special financing, we would discuss this once the project is sufficiently identified and firm and agree upon the special compensation terms for that work separately.

We attempt to provide timely and professional service to Western Boone and are sensitive to the high cost of legal representation and the seemingly ever-increasing need for legal assistance. I have been representing schools for over thirty years. I strive to keep your legal costs to a minimum in a variety of ways. For example, I attempt to recommend ways to avoid legal problems before they arise; assign particular tasks to the attorney having the most expertise in the area; use lower cost paralegals and student law clerks to perform tasks they can handle; don't attend board meetings unless it is necessary or requested by you; subscribe to and keep current with publications devoted to the legal affairs of public schools; regularly attend (at no cost to you) periodic seminars and workshops put on for the benefit of school attorneys; communicate with ISBA staff counsel and other school attorneys to learn of their experiences and suggestions; and explore and utilize the benefit of coverage under your liability insurance whenever it is available.

We communicate most often with your Superintendent and members of the administrative team, since they are the ones charged with the day-to-day activities of the school system. But I am certainly willing to talk with any of you at any time. Our client is the school corporation, not the Superintendent, and you as board members have the ultimate legal responsibility for the conduct

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of its affairs. If at any time you have questions about the role we play or our services in a particular instance, please let me know. I want you to feel comfortable with our representation and want to know what you expect.

If these arrangements are agreeable, you merely need to approve the retention of our firm as general counsel on these terms. Because this letter serves as the record of the terms under which we serve as your attorneys, I consider it to be a public record open to anyone who would wish to see it.

I look forward to working again with you during the next school year. If you or Superintendent Hendrix has questions about this arrangement or our services at any time, please give me a call.

Thank you for your consideration.

Very truly yours,

PARR RICHEY OBREMSKEY FRANSEN
& PATTERSON LLP

By Kent
Kent M. Frandsen

slm

cc: Dr. Judi Hendrix, Superintendent
388580

Technology Salvage List Request					
<u>Equipment</u>	<u>WEBO Asset #</u>	<u>Equipment</u>	<u>WEBO Asset #</u>	<u>Equipment</u>	<u>WEBO Asset #</u>
Dell 3100 Printer	05814				
Dell 3100 Printer	05815				
HP 4050 Printer	05554				
Dell 1700 Printer	05721				
Dell 1700 Printer	05720				
Dell 1700 Printer	05705				
Dell 1700 Printer	05723				
Dell 1700 Printer	05719				
THORNTOWN ELEM					
Sharp FO-2600 Fax machine	4124				

MEMBERSHIP AND COMPENSATION OF THE BOARD**BP - 1150**

The Board of Education is the governing body of the Wbccsc. It consists of seven members, one of whom is elected at-large from among the boundaries of the school corporation, and the other six members elected from among the residents of Sugar Creek, Washington, Clinton, Jefferson, Harrison, and Jackson townships.

All board members are elected at the November general election on a non-political basis by all registered voters in the school corporation.

Each board member shall be elected for a term of four years. There is no limit on the number of consecutive terms a board member may serve.

The current organizational plan calls for the board members from Jefferson and Washington townships and the at-large member to be elected in the year 2012 (2016), with the board members from Jackson, Clinton, Sugar Creek, and Harrison townships to be elected in the year 2014 (2018). However, those members elected from Sugar Creek and Harrison townships in 2014 (2018) shall not commence their four year terms of service until January 1, 2016 (2020). Similarly, the terms of all future board members from Harrison and Sugar Creek townships shall not commence their terms until January 1 of the year after the year of their election.

All candidates for election or appointment to the Board of School Trustees must have been residents of the school corporation for at least one year immediately prior to the date of election or appointment.

The spouse, daughter, son, daughter-in-law, or son-in-law of a board member is not to be employed by the corporation except in a short-term and/or intermittent position.

The board by resolution shall annually determine the amount of salary and per diem each member will receive for services performed as board members, not to exceed the limitations established by Indiana law.

Legal Reference: I.C. §20-5-3-6

Date Adopted: 04/13/98

Date Revised: 07/08/02

Date Revised: 01/10/05

Date Revised: 09/13/10

Date Revised: 07/18/11